

# The New Best Shots 3 – Fachschule

## VocabExtra

*[Not to be included in the students' books]*

## Zum Konzept

Das *VocabExtra* zu *The New Best Shots – Fachschule* dient der **Festigung und Vertiefung der Key Vocabulary-Einheiten** im Buch, die das relevante Vokabular der einzelnen Units (1–12) thematisch strukturiert zusammenfassen:

- **Deutsche Übersetzung** zu sämtlichen Vokabeln / Phrases
- Durchgehend mit **englischen Beispielsätzen** unterstützt
- **Lernvokabular** zu den verschiedenen Themenbereichen der einzelnen Units
- Gezielte **Erweiterung und Festigung des Basiswortschatzes**

Das Hauptaugenmerk liegt dabei viel mehr auf der Festigung von notwendigen sprachlichen Strukturen – **phrases, collocations** – als auf der Vermittlung von einzelnen, aus dem Kontext genommenen Wörtern. Während die *Vocabulary Reference* im Anhang des Buches – mit farbig hinterlegtem Lernvokabular – als reines Nachschlagewerk zu den Texten und Übungen der einzelnen Units konzipiert ist, macht das *VocabExtra*, ergänzend zu *LanguageBoxes*, *VocabBoosters* und Vokabelarbeit im Buch die Lernenden fit für den **aktiven Umgang mit dem englischen Wortschatz**.

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## Unit 1 – Think green, act green!

### How to protect the environment

to use public transport	Robert uses public transport every morning to get to work.	öffentliche Verkehrsmittel benutzen
to cycle / walk to school	Because it's springtime, I prefer to cycle / walk to school.	mit dem Fahrrad zur Schule fahren / zu Fuß zur Schule gehen
to use and refill one's own water bottle	It's better for the environment to use and refill one's own water bottle.	die eigene Wasserflasche benutzen und wieder auffüllen
to use cotton bags when going shopping	My parents use cotton bags when going shopping to reduce plastic waste.	beim Einkaufen Baumwolltaschen benutzen
to care about how much water one uses	Esmee takes short showers because she cares about how much water she uses.	darauf achten, wie viel Wasser man verbraucht
to turn off appliances rather than using stand-by mode	Turning off appliances rather than using stand-by mode saves a lot of electricity.	Geräte ausschalten anstatt den Stand-by-Modus zu benutzen
to separate waste at home	My family separates waste at home to help the environment.	zu Hause Müll trennen
to only print out essential study materials and documents	Kaia only prints out essential study materials and documents for her world history class.	nur notwendige Lernmaterialien und Dokumente ausdrucken
to use less paper	I want to use less paper in school.	weniger Papier benutzen
to throw away used batteries in special containers	A lot of people don't realise that you need to throw away used batteries in special containers.	gebrauchte Batterien in speziellen Behältern entsorgen
to live with less meat, fuel and shopping	His goal for the new year is to live with less meat, fuel and shopping.	mit weniger Fleisch, Treibstoff und Konsum leben
to set the air-conditioning at a reasonable temperature	It seems like most Americans don't want to set the air-conditioning at a reasonable temperature.	die Klimaanlage auf eine angemessene Temperatur einstellen
to buy high-quality durable products	If you buy high-quality durable products, you'll reduce how much waste you produce.	hochwertige, langlebige Produkte kaufen
to plant organic food in one's garden	I think you'll eat healthier if you plant organic food in your garden.	biologische Lebensmittel im eigenen Garten anbauen
to dispose of waste properly	Otto taught his kids to dispose of waste properly to avoid pollution.	Abfälle ordnungsgemäß entsorgen
to be responsible for the waste one produces	You are responsible for the waste you produce, so make sure to clean up after yourself.	für den eigenen Abfall verantwortlich sein
to not waste food	I try to not waste food by planning my meals carefully.	keine Lebensmittel verschwenden
to pick up litter	Isabella picks up litter in her local park every week.	Müll vom Boden aufheben
to take part in an environmental demonstration	Taylor took part in an environmental demonstration because he was worried about pollution.	an einer Umweltdemonstration teilnehmen

### The e-waste crisis

discarded electronic appliances	The discarded electronic appliances were later recycled properly.	weggeworfene elektronische Geräte
to produce e-waste	Many electronic devices are designed in ways that eventually produce e-waste when they become outdated or broken.	Elektroschrott erzeugen
to become a critical environmental issue	Finding a way to recycle technology has become a critical environmental issue in the last few years.	zu einem kritischen Umweltproblem werden
to always want the newest technical gadgets	Teens these days always want the newest technical gadgets.	immer die neuesten technischen Geräte haben wollen

to have an impact on the environment	People who don't buy many electronics can have a positive impact on the environment.	einen Einfluss auf die Umwelt haben
to contain metals like gold, silver and copper / hazardous substances	Laptops contain metals like gold, silver and copper / hazardous substances which can contribute to environmental damage.	Metalle wie Gold, Silber und Kupfer / gefährliche Stoffe enthalten
to be transported to developing countries	Sadly, e-waste is often transported to developing countries.	in Entwicklungsländer transportiert werden
to lack the infrastructure to safely recycle e-waste	If a country lacks the infrastructure to safely recycle e-waste, it may face an environmental catastrophe.	nicht über die Infrastruktur verfügen, um Elektroschrott sicher zu recyceln
e-waste is often improperly disposed of in landfills	She warned people that e-waste is often improperly disposed of in landfills, but few listened.	Elektroschrott wird oft unsachgemäß auf Deponien entsorgt
to be harmful to the environment / human health	There are chemicals in the water that are harmful to the environment / human health.	schädlich für die Umwelt / die menschliche Gesundheit sein
to contaminate groundwater	Pollution can contaminate groundwater, which harms both plants and animals.	das Grundwasser verunreinigen
to be exposed to harmful chemicals	Factory workers may be exposed to harmful chemicals if safety rules are not followed.	schädlichen Chemikalien ausgesetzt sein
to lead to health problems	If e-waste is not disposed of properly, it might lead to health problems.	zu Gesundheitsproblemen führen
<b>Plastic pollution</b>		
to be the founder of a global plastic cleanup movement	Jim is the founder of a global plastic cleanup movement that has done a lot of good around the world.	Gründer/in einer globalen Bewegung zur Beseitigung von Plastikmüll sein
to be worried about alarming amounts of plastic pollution in nature	We should all be worried about alarming amounts of plastic pollution in nature.	sich Sorgen machen über alarmierende Mengen von Plastikverschmutzung in der Natur
to feel determined to address this issue on a global scale	Because pollution continues to damage the environment, many countries feel determined to address this issue on a global scale.	entschlossen sein, dieses Problem weltweit anzugehen
to have volunteers from more than thirty countries	The organisation has volunteers from more than thirty countries around the world.	Freiwillige aus mehr als dreißig Ländern haben
to be an important issue for someone	Water pollution may be an important issue for someone who has suffered from its effects.	ein wichtiges Thema für jemanden sein
to get in touch with young people	The politician wanted to get in touch with young people to understand how they felt.	mit jungen Menschen in Kontakt kommen
to be passionate about keeping nature clean	Shirley is passionate about keeping nature clean, which is why she volunteers to pick up litter every week.	leidenschaftlich gern die Natur sauber halten
to leave a healthy planet for future generations	The goal for older people should be to leave a healthy planet for future generations.	einen gesunden Planeten für zukünftige Generationen hinterlassen
to reach larger audiences	If we want to reach larger audiences, we should advertise on social media.	größere Zielgruppen erreichen
to connect with people all over the world	The Internet is a valuable tool because it can be used to connect with people all over the world.	sich mit Menschen auf der ganzen Welt vernetzen
to encourage someone to do something	The teacher encouraged her students to recycle more at home.	jemanden ermutigen, etwas zu tun
to turn inaction into action	Strong leadership is needed to turn inaction into action and clean up our neighbourhood.	Untätigkeit in Handeln verwandeln

to make environmental protection a lifestyle trend	If you make environmental protection a lifestyle trend, younger people will be more interested in helping out.	Umweltschutz zu einem Lifestyle-Trend machen
to spread one's message quickly	Social media allowed the activist to spread his message quickly.	eine Botschaft schnell verbreiten
every small step helps create a brighter future	She had to remind the class that every small step helps create a brighter future.	jeder kleine Schritt hilft, eine bessere Zukunft zu erschaffen
to use reusable water bottles	If you want to reduce plastic pollution, you should use reusable water bottles.	wiederverwendbare Wasserflaschen benutzen
to say no to plastics	We need to convince people to say no to plastics more often.	Plastik ablehnen, Nein zu Plastik sagen
to choose products with less packaging	Reducing plastic pollution can be as simple as choosing products with less packaging.	Produkte mit weniger Verpackung wählen
to use a lunchbox instead of plastic wrap	Thankfully, many students choose to use a lunchbox instead of plastic wrap to help reduce waste.	eine Lunchbox / Jausendose statt Frischhaltefolie benutzen
to repair items instead of replacing them	My mum prefers to repair items instead of replacing them.	Gegenstände reparieren anstatt sie zu ersetzen
<b>The importance of protecting the environment</b>		
to feel worried about plastic pollution / air pollution / water pollution / climate change / light pollution / deforestation	Kyle felt worried about plastic pollution / air pollution / water pollution / climate change / light pollution / deforestation after learning about it in school.	sich Sorgen machen über Plastikverschmutzung / Luftverschmutzung / Wasserverschmutzung / den Klimawandel / Lichtverschmutzung / Abholzung
to see the impact of waste on nature	It's easy to see the impact of waste on nature if you live in the countryside.	die Auswirkungen von Abfall auf die Natur sehen
to experience the consequences of plastic waste / air pollution / climate change	People are experiencing the consequences of plastic waste / air pollution / climate change now more than they ever have before.	die Folgen von Plastikmüll / Luftverschmutzung / Klimawandel erleben
to want to make a difference	Bella wanted to make a difference in her community, so she started recycling more.	etwas bewirken wollen
to feel helpless at times	Seeing how much people waste can make you feel helpless at times.	sich manchmal hilflos fühlen
to be unsure where to start	She wanted to clean up the beach but was unsure where to start.	unsicher sein, wo man anfangen soll
to organise events / cleanups in the local community	Giulia and her friends decided to organise events / cleanups in the local community.	Veranstaltungen / Aufräumaktionen in der lokalen Gemeinschaft organisieren
to teach students about environmental problems	Parents and teachers should work together to teach students about environmental problems.	Schüler/innen über Umweltprobleme unterrichten
to start environmental clubs / projects	A lot of students now feel motivated to start environmental clubs and projects at their schools.	Umweltclubs/-projekte gründen
to invite guest speakers	The principal invited guest speakers to the school to teach students about the environment.	Gastredner/innen einladen

## Unit 2 – Ads and brands: The power of persuasion

### Describing a commercial / an ad

to have a funny / thrilling storyline	People enjoy ads that have a funny / thrilling storyline to keep them entertained.	eine lustige / spannende Handlung haben
to use good music	Teens tend to remember the advertisements that use good music.	gute Musik verwenden
to have a catchy slogan	You need to have a catchy slogan if you want people to remember your product.	einen einprägsamen Slogan haben
to not be too long	An ad should not be too long or people will lose interest.	nicht zu lang sein
to use bright colours	Advertisers often use bright colours when they advertise to children.	helle Farben verwenden
to address the viewers' needs	An ad should address the viewers' needs in order to be effective.	die Bedürfnisse der Zuseher/innen berücksichtigen
to deliver a valuable message	The media campaign delivered a valuable message about helping people in need.	eine wertvolle Botschaft vermitteln
to entertain the viewers	The goal is to entertain the viewers while also educating them.	die Zuseher/innen unterhalten
to make people feel good	I decided to study marketing because I wanted to make people feel good about themselves.	den Menschen ein gutes Gefühl geben
to share helpful tips related to the product / service with the audience / viewers	Lots of companies are happy to share helpful tips related to the product / service they offer with the audience / viewers.	nützliche Tipps zum Produkt / zur Dienstleistung mit den Zusehern/Zuseherinnen teilen
to feature animals / celebrities	People usually watch ads more closely when they feature animals / celebrities.	Tiere / Prominente zeigen
to be informative	Although the ad wasn't very funny, it was quite informative.	informativ sein

### Marketing words

brochure	The brochure had lot of useful information about the company.	Broschüre
consumer	Consumers should compare prices before buying anything.	Konsument/in, Verbraucher/in
franchise	He invested in a fast-food franchise and made a lot of money.	Konzession
loss-leader	Bread is sometimes used by stores as a loss-leader so customers will buy more expensive products.	Lockangebot
positioning	The company's positioning focused on high-quality items.	Positionierung
prime time slot	Television ads shown during a prime time slot tend to sell more products.	Hauptsendezeit
product launch	We had a very successful product launch yesterday.	Produkteinführung
retailer	The online retailer was able to sell new clothes at a very good price.	Einzelhändler/in
sales gimmick	A common sales gimmick is to offer free samples of your product.	Verkaufstrick
target group	Because the target group was younger people, the company mainly advertised on social media.	Zielgruppe
to merchandise	The products were carefully merchandised to increase sales.	vermarkten
to sponsor	The company decided to sponsor the influencer because she was so popular.	unterstützen, finanzieren, fördern

word of mouth	Companies often rely on word of mouth to advertise their product.	Mundpropaganda
<b>Talking about your favourite brand</b>		
to have good experiences with a brand	You can rely on customers to stay loyal if they have good experiences with a brand.	gute Erfahrungen mit einer Marke haben
to have good customer service	Stores that have good customer service often have the highest sales numbers.	guten Kunden-/Kundinnenservice haben
to (not) offer reasonable prices / good quality	I like that company because they offer reasonable prices and good quality products.	(keine) angemessenen Preise / gute Qualität anbieten
the advertisement(s) is/are misleading	I think the advertisement is misleading on purpose because they know they have a bad product.	die Werbung ist irreführend
to meet someone's expectations	The restaurant did not have the tastiest food in town, but it still met Ingrid's expectations.	die Erwartungen von jemandem erfüllen
wearing brand-name clothes / having brand-name products makes one feel confident	I really do believe that wearing brand-name clothes / having brand-name products makes one feel confident.	das Tragen von Markenkleidung / das Besitzen von Markenprodukten macht einen selbstbewusst
to not offer anything special / unique	It's really a shame when something is hyped up online but doesn't offer anything special / unique compared to other products.	nichts Besonderes / Einzigartiges anbieten
<b>What do you value in a brand?</b>		
to look for brands that are honest / sustainable	Charlie wants to help the environment and only looks for brands that are honest / sustainable.	nach Marken suchen, die ehrlich / nachhaltig sind
what a brand stands for might be more important than a brand's name / style	Most teens seem to believe that what a brand stands for might be more important than the brand's name / style.	wofür eine Marke steht, kann wichtiger sein als der Markenname / Stil
being eco-friendly is more important than the price	For many people, being eco-friendly is more important than the price when they buy products.	umweltfreundlich zu handeln ist wichtiger als der Preis
the price is more important than being eco-friendly	Jeremy does not have a lot of money and thinks that the price is more important than being eco-friendly when he goes shopping.	der Preis ist wichtiger als umweltfreundlich zu handeln
to impress others	Many teens want to impress others with their new stylish clothes.	andere beeindrucken
to fit in	Howard bought the newest shoes because he wanted to fit in at his new school.	passen zu
to follow trends	Vince doesn't like to follow trends like the rest of the kids at school.	Trends folgen
to match one's style	Everyone thinks Suzie dresses really well and always wears clothes that match her style	zum eigenen Stil passen
<b>Influencer marketing</b>		
to promote products / brands	I know it's not always true, but I like to think that influencers only promote product / brands that they believe in.	Produkte / Marken bewerben
to create content	Sasha tries to create content that kids her age will enjoy.	Inhalte erstellen
to get paid for advertising products / a service	I wish I could get paid for advertising products / a service on my <i>Instagram</i> .	für die Bewerbung von Produkten / einer Dienstleistung bezahlt werden

to receive free products in exchange for promotion	She felt very lucky just to receive free products in exchange for the promotion of the new make-up brand.	kostenlose Produkte im Austausch für Werbung bekommen
to take effort and hard work	Not many people realise that it takes effort and hard work to be an influencer.	Mühe und harte Arbeit erfordern
to become popular online	Posting a funny reel helped him become popular overnight.	online beliebt / populär werden
to be creative	A lot of people follow her on <i>Instagram</i> because her art is creative and interesting.	kreativ sein
to build trust with one's audience	Building trust with one's audience takes lots of time and effort.	Vertrauen bei der eigenen Zielgruppe aufbauen
to reach younger audiences / a large audience / a specific target group quickly	He knew he needed to reach younger audiences / a large audience / a specific target group quickly if he wanted to grow his channel.	schnell eine jüngere Zielgruppe / eine große Zielgruppe / eine spezielle Zielgruppe erreichen
to be good value	The car was good value for the price.	das Geld wert sein
to be cheaper than traditional advertising	Word of mouth is cheaper than traditional advertising.	billiger als traditionelle Werbung sein
to make confident choices about who one trusts	Justin decided he should make confident choices about who he trusts based on online research.	selbstsichere Entscheidungen treffen, wem man vertraut
to spot the difference between genuine posts and sponsored posts	Once you learn to spot the difference between genuine posts and sponsored posts, you won't trust social media as much.	den Unterschied zwischen echten Beiträgen und gesponserten Beiträgen erkennen
to look for hashtags like #ad or #sponsored	I always look for hashtags like #ad or #sponsored to determine how much I trust a product.	nach Hashtags wie #ad oder #sponsored suchen
to not always be honest about what one promotes	I like his personality, but I think he is not always honest about what he promotes.	bei dem, was man bewirbt, nicht immer ehrlich sein
to be passionate about a product / service	I love when an influencer is passionate about a product / service that they promote online.	von einem Produkt / einer Dienstleistung begeistert sein
money from sponsorship deals / pressure from sponsors may affect what influencers say online	It's unfortunate but often true that money from sponsorship deals / pressure from sponsors may affect what influencers say online.	Geld von Sponsoringdeals / Druck von Sponsoren/Sponsorinnen kann beeinflussen, was Influencer/innen online sagen
to be paid to talk about a product / service	Most people can't believe influencers are paid to talk about a product / service that they love.	bezahlt werden, um über ein Produkt / eine Dienstleistung zu sprechen
to use specific techniques to persuade one's followers	He used specific techniques to persuade his followers to try the game out.	spezielle Techniken verwenden, um die eigenen Follower/innen zu überzeugen
to influence users' buying decisions more than traditional ads would	I think it's really obvious that social media influences users' buying decisions more than traditional ads would.	die Kaufentscheidungen von Nutzern/Nutzerinnen stärker beeinflussen als traditionelle Werbung
<b>Talking about greenwashing</b>		
to mislead someone with false information	Everyday, a brand misleads someone with false information about their product to make more money.	jemanden mit falschen Informationen täuschen
to make someone believe something	The ad made me believe that the trousers were created from completely recycled material.	jemanden etwas glauben machen

to be accused of greenwashing	She was accused of greenwashing her products after a story about her company was posted online.	der Greenwashing-Praktiken beschuldigt werden
to trick someone	The company tricked customers into buying something they didn't need.	jemanden in die Irre führen, jemanden hinters Licht führen
to make sure something is verified	It's every shopper's responsibility to make sure something is verified as environmentally-friendly before they buy it.	sicherstellen, dass etwas bestätigt / geprüft wird
to meet certain requirements	The product must meet certain requirements before it can be sold.	bestimmte Vorschriften / Anforderungen einhalten
product label	The product label helps consumers know what is inside the product and whether it is safe to use.	Produktetikett
to be done on purpose	Giving false information in ads is sometimes done on purpose to make consumers buy products.	etwas absichtlich machen
to use words like <i>natural</i> or <i>eco-friendly</i>	Companies love to use words like <i>natural</i> or <i>eco-friendly</i> , but usually it's just for advertising purposes.	Wörter wie <i>natürlich</i> oder <i>umweltfreundlich</i> verwenden
to be criticised for not meeting one's promises	The company was criticised for not meeting its promises to donate most of its profits to charity.	für das Nichteinhalten von Versprechen kritisiert werden
to deny the accusation	The CEO had to deny the accusation that he had anything to do with the ad.	die Anschuldigung bestreiten
to promise to improve one's practices	The company promised to improve its practices after it was discovered how their products were made.	versprechen, die eigenen Methoden zu verbessern
to say sorry for something	The influencer said sorry for promoting a greenwashed product.	sich für etwas entschuldigen
to stop trusting someone	I stopped trusting influencers after I realised how many are sponsored by big companies.	aufhören, jemandem zu vertrauen
one's reputation is damaged	Once your reputation is damaged, it's hard to make your followers trust you again.	der Ruf ist beschädigt
to lose sales	They lost sales after increasing the price of the bike.	Umsatz / Verkäufe verlieren

## Unit 3 – Living in a throwaway world

### Consumerism key terms

debts	He was finally able to pay off all his shopping debts.	Schulden
impulse buying	Impulse buying is becoming a big problem for a lot of my friends.	Spontankauf, impulsiver Einkauf
luxury goods	Certain luxury goods like cars are simply out of my price range.	Luxusartikel
overconsumption	Overconsumption often leads to mental health problems.	Mehrverbrauch, Überkonsum
peer pressure	Unfortunately, peer pressure is still a big issue for teens.	Gruppenzwang
repair versus replace	The repair versus replace method is actually much better for the environment.	reparieren statt ersetzen
single-use products	I think single-use products do more to harm to the environment than anything else.	Einwegartikel
status symbol	These days, shoes seem to function more as a status symbol than as something practical.	Statussymbol
wasteful behaviour	Most people don't want to change their wasteful behaviour.	verschwenderisches Verhalten

### Spending to impress

to feel pressure to buy something	If I walk into a shop, I always feel pressure to buy something.	unter Druck stehen, etwas kaufen zu müssen
to impress others	The girls in my class buy the best handbags just to impress others their age.	andere beeindrucken
to want to fit in	Michael spent a lot of money on <i>Air Jordan</i> shoes because he wanted to fit in.	dazugehören wollen, sich einfügen wollen
to feel better about oneself / good for a short time	Even if you buy the top brands to feel better about yourself, you will only feel good for a short time.	sich besser fühlen, sich für kurze Zeit gut fühlen
to compare oneself with others	If you try to compare yourself with others, you'll always end up disappointed.	sich mit anderen vergleichen
to follow what others think	Throwaway culture teaches people to follow what others think, replacing perfectly good items because they're no longer trendy.	der Meinung anderer folgen
to not make a person truly happy	The latest clothes will not make a person truly happy, no matter what they may think.	jemanden nicht wirklich glücklich machen
to see ... ( <i>name of product</i> ) as a good investment	I've never seen a <i>Lamborghini</i> as a good investment because it just loses value over the years.	... ( <i>Produktname</i> ) als gute Investition ansehen
to spend one's money on luxury goods	If you spend your money on luxury goods instead of basic things, it would be disastrous.	Geld für Luxusgüter ausgeben
to buy something on impulse	Maarten buys computer parts on impulse because he wants to build a PC someday.	Spontankauf tätigen
to avoid impulse buying	I always take a list with me to the store so I avoid impulse buying.	Spontankäufe vermeiden
to regret buying something	I always regret buying something expensive no matter what.	bereuen, etwas gekauft zu haben
to judge others for what they own	Bill would never judge others for what they own because he sometimes has difficulties saving money.	andere aufgrund ihres Besitzes beurteilen

to try not to judge someone	I always try not to judge someone when I see how much they spend on clothing.	versuchen, jemanden nicht zu verurteilen
to invest in experiences rather than material things	I think most teens want to invest in experiences rather than material things.	in Erlebnisse statt in materielle Dinge investieren
to save money for later	It's hard for me to save money for later because I love to make myself comfortable.	Geld für später sparen
<b>Repair or throw away?</b>		
to prevent consumers from replacing components on their own	To keep people buying more electronic products, companies often prevent customers from replacing components on their own.	verhindern, dass Verbraucher/innen selbst Bauteile austauschen
to glue parts in place	Companies will sometimes glue parts in place so it's more difficult for people to fix their products.	Teile fest verkleben
to give parts a unique serial number	Giving products a unique serial number may seem like a good idea, but it costs consumers more in the long run.	Teilen eine eindeutige Seriennummer geben
companies limit the functionality of parts / the information they share with their consumers	To increase sales of electronic devices, companies limit the functionality of parts / the information they share with customers.	Unternehmen beschränken die Funktionalität von Teilen / die Informationen, die sie ihren Verbrauchern/Verbraucherinnen bereitstellen
unauthorised replacement of components can cause a device to stop working properly	I think it's really unfair that unauthorised replacement of components can cause a device to stop working properly.	unbefugter Austausch von Komponenten kann dazu führen, dass ein Gerät nicht mehr richtig funktioniert
to give devices fixed end-of-life dates	The company found out the hard way that giving devices fixed end-of-life dates makes consumers not want to buy their product again.	Geräten eine feste Lebensdauer geben
to slowly become useless	After the updates stopped, my phone slowly became useless.	allmählich nutzlos werden
to keep demand / profits high	Companies sometimes use aggressive marketing strategies to keep demand / profits high for their products.	die Nachfrage / die Gewinne hoch halten
to create cybersecurity risks	Allowing someone to repair your mobile device creates cybersecurity risks.	Cybersecurity-Risiken schaffen
to be responsible if a product does not work properly	The company spokesman warned the CEO that they could be responsible if a product does not work properly after repair.	verantwortlich sein, wenn ein Produkt nicht richtig funktioniert
consumers fight for the right to repair	Consumers fight for the right to repair because they want to save money.	Verbraucher/innen kämpfen für das Recht auf Reparatur
to encourage a culture of repair	The group decided they wanted to encourage a culture of repair in their neighbourhood and opened their own repair shop.	eine Reparaturkultur fördern
<b>Food waste</b>		
to buy / cook too much	Because I buy too much food, I end up cooking too much at home.	zu viel kaufen / kochen
to not taste good	The cheese did not taste good so Kim threw it out.	nicht gut schmecken
to become inedible	The yogurt became inedible after it was left out in the sun all day.	ungenießbar werden
to not use the food in time	Charlie did not use the food in time so we couldn't use it.	das Essen nicht rechtzeitig verbrauchen

to (not) always stick to best-before dates	I always stick to best-before dates because I value my health.	sich (nicht) immer an das Mindesthaltbarkeitsdatum halten
to use expiration dates as a guide	Kaylee uses expiration dates as a guide because she doesn't want to waste food.	Ablaufdaten als Orientierung nutzen
to decrease portion sizes in restaurants	I think the USA needs to decrease portion sizes in restaurants because a lot of people can't finish their plates.	die Portionsgrößen in Restaurants verringern
to donate leftovers to charity	Donating leftovers to charity can really help homeless people.	Essensreste an Wohltätigkeitsorganisationen spenden
to give uneaten leftovers to employees	The manager gave uneaten leftovers to his employees after the company Christmas party.	nicht verzehrte Reste an Mitarbeitende geben
to store food (in)adequately	It's a simple fact that if you store food inadequately, people will get sick.	Lebensmittel (un)zureichend lagern
to sell expired or nearly expired food at a huge discount	The new restaurant sells expired or nearly expired food at a huge discount, which I think is a great way to make money.	abgelaufene oder fast abgelaufene Lebensmittel stark vergünstigt verkaufen
<b>Living a minimalist life</b>		
to clean out one's wardrobe once / twice a year	Mina cleans out her wardrobe once / twice a year so she can keep track of all her clothes.	den Kleiderschrank einmal / zweimal im Jahr ausmisten
to give old clothes to charity / family / friends	It's a good habit to give old clothes to charity / family / friends to save space.	alte Kleidung an Wohltätigkeitsorganisationen / die Familie / Freunde/Freundinnen geben
to resell clothes	Rosie often resells clothes from her closet in order to make some extra money.	Kleidung weiterverkaufen
some items have sentimental value	Some items have sentimental value, so I could never sell those.	manche Dinge haben einen sentimental Wert
to not want to give items away	Nadia does not want to give items away in case they become fashionable again.	Dinge nicht hergeben wollen
to find it hard to get rid of things	Jim finds it hard to get rid of things from anywhere in his home.	es schwer finden, Dinge loszuwerden
ads make us want things we don't really need	It's so interesting that ads make us want things we don't really need and make us spend money that we don't really have.	Werbung bringt uns dazu, Dinge zu wollen, die wir eigentlich nicht brauchen
to live with fewer things	Lisa told her family that they should learn to live with fewer things.	mit weniger Dingen leben
to only own what one really needs	Ed thinks it's much healthier to only own what he really needs in life.	nur besitzen, was man wirklich braucht
to be happier with less	Ben is happier with less stuff in his house.	mit weniger glücklicher sein
everything one owns fits in a suitcase	Erin is an expert traveller because everything she owns fits in a suitcase.	alles, was man besitzt, passt in einen Koffer
to be sick of seeing one's closet full of stuff	Keegan was so sick of seeing his closet full of stuff that he decided to throw everything out.	es satt haben, den eigenen Schrank voller Sachen zu sehen
to not worry about one's possessions	Zach believes no one should worry about their possessions as long as they're comfortable and happy.	sich keine Sorgen um seinen Besitz machen
to change one's way of thinking	I read a book that changed my way of thinking about owning too many possessions.	die Denkweise ändern
to have more money to spend on important items or experiences	Young people go out less on weekends to have more money to spend on important items or experiences.	mehr Geld für wichtige Dinge oder Erlebnisse übrig haben
to focus on the right things in life	I want to travel more so I can focus on the right things in life.	sich auf die richtigen Dinge im Leben konzentrieren

to make thoughtful choices about what to keep / buy	Lily always tries to make thoughtful choices about what to keep / buy when going shopping.	durchdachte Entscheidungen darüber treffen, was man behält / kauft
<b>Describing charts</b>		
to increase	The number of people buying shovels increased after the big snowstorm.	erhöhen, zunehmen, steigern
to rise	The number of students who were sick rose as soon as the weather became colder.	ansteigen, steigen
to skyrocket	Prices skyrocketed once the toy became popular.	emporschnellen, in die Höhe schießen
to decrease	I think the temperature will decrease overnight and we may even get some snow.	verringern, vermindern
to fall	Sales began to fall once Christmas was over.	sinken, absinken
to crash	The stock market crashed in 1929.	abstürzen
to peak	Visitor numbers peaked in Prague during the summer.	den Höchststand erreichen, gipfeln
to level off	Profits levelled off after a few months of rapid growth.	stabilisieren, auslaufen
to fluctuate	The market often fluctuates after a big world event.	schwanken
extremely	The weather in Italy is extremely warm this year.	extrem, äußerst
insignificantly	The results changed insignificantly, showing almost no difference from previous data.	unwesentlich, geringfügig
significantly	We sell significantly more flowers on Valentine's Day.	bedeutend, erheblich
slightly	The new ad campaign slightly improved sales in the area.	geringfügig, schwach
steadily	Sales went up steadily before Christmas.	stetig, kontinuierlich

## Unit 4 – From ideas to reality

### Speaking about game-changing ideas

to solve a problem	The new app was designed to solve a problem that students have been dealing with for years.	ein Problem lösen
to improve existing technology	The goal should be to improve existing technology through updates instead of just replacing it.	bestehende Technologie verbessern
to help people	Richard's invention was designed to help people who have difficulty moving around.	Menschen helfen
to save time / effort / resources	People do not always like automation, but it is useful to save time, effort and resources.	Zeit / Aufwand / Ressourcen sparen
to create something new and unique	The inventor wanted to create something new and unique.	etwas Neues und Einzigartiges schaffen
to make money	Justin wanted to learn more about computers so he could make money.	Geld verdienen
to become famous	I want to become famous so I can help people.	berühmt werden
to change the world	All politicians should want to change the world for the better.	die Welt verändern
to be difficult to control	If AI becomes any more advanced, it may be difficult to control.	schwierig zu kontrollieren sein
to cause destruction / war	AI may seem harmless, but I think it could be used to cause destruction or war in the future.	Zerstörung / Krieg verursachen
to damage the environment	E-waste often damages the environment.	die Umwelt schädigen
to be misused to replace human jobs	I'm worried that AI can easily be misused to replace human jobs.	zweckentfremdet werden, um menschliche Arbeitsplätze zu ersetzen
to be harmful to people / nature	The amount of pollution produced by new technology is harmful to people and nature.	für Menschen / die Natur gefährlich/schädlich sein

### Skills an inventor might need

to think outside the box	The best inventors think outside the box to come up with interesting ideas.	über den Tellerrand hinausschauen
to try different ways to solve a problem	Adela had to try different ways to solve a problem she had been working on before finding the best one.	verschiedene Wege ausprobieren, um ein Problem zu lösen
to focus on details	The best inventors can focus on details before they become problems.	sich auf Details konzentrieren
to not give up easily	Successful inventors do not give up easily when inventions fail.	nicht leicht aufgeben
to stay determined when things get difficult	Adam stayed determined when things got difficult and was able to create something amazing.	entschlossen bleiben, wenn es schwierig wird
to be open to adopting new ideas	Inventors should be open to adopting new ideas to improve what they make.	offen dafür sein, neue Ideen anzunehmen
to work well with others	Companies tend to look for workers who work well with others.	gut mit anderen zusammenarbeiten
to be a fast learner	Sammy is a fast learner, so he had no difficulties when he changed jobs.	eine schnelle Auffassungsgabe haben
to communicate ideas clearly	I'm looking for people who can communicate their ideas clearly so that anyone can understand them.	Ideen klar kommunizieren
to listen to others	You must be willing to listen to others and accept feedback.	anderen zuhören

<b>Famous inventors</b>		
to have a major impact on ...	The invention of the mobile phone has had a major impact on society.	einen großen Einfluss auf ... haben
to be a groundbreaking invention	The invention of the radio was a groundbreaking invention when it was first introduced.	eine bahnbrechende Erfindung sein
to be invented by ... ( <i>name of inventor</i> )	The lightning rod was invented by Benjamin Franklin.	von ... ( <i>Name des Erfinders/der Erfinderin</i> ) erfunden werden
to be used for ...	This device is used for measuring air quality.	für ... verwendet werden
what makes this invention unique is ...	What makes this invention unique is that anyone is able to use it.	was diese Erfindung einzigartig macht, ist ...
a key feature of the invention is ...	A key feature of the invention is that it can be used anywhere.	ein Hauptmerkmal der Erfindung ist ...
without this invention, we would not ...	Without this invention, we would not be able to quickly communicate with each other.	ohne diese Erfindung würden wir nicht ...
thanks to this invention, people can now ...	Thanks to this invention, people can now travel very quickly.	dank dieser Erfindung können die Menschen jetzt ...
to be a true pioneer in ...	Hedy Lamarr is considered to be a true pioneer in frequency-hopping technology.	ein wahrer Pionier/eine wahre Pionierin in ... sein
to be still relevant today	Despite the fact that it was created decades ago, the invention is still relevant today.	heute noch relevant sein
<b>It's all about complaining</b>		
<b>Key terms</b>		
compensation	I think I am entitled to compensation for all the problems this has caused me.	Entschädigung, Vergütung
damaged item	The damaged item was quickly returned to the store.	beschädigter Artikel
faulty product	The faulty product stopped working after only two days.	fehlerhaftes Produkt
inconvenience	The situation has caused me significant inconvenience.	Unannehmlichkeit
receipt	Thankfully, she kept the receipt as proof of purchase.	Rechnung, Beleg
refund	I would like to have a refund for the item please.	Rückerstattung, Rückgabe
replacement	A replacement for the broken item will be just fine, thank you.	Ersatz, Austausch, Umtausch
scratch	There was a clear scratch on the surface of the product.	Kratzer
shipping damage	There's clear evidence of shipping damage made during delivery.	Transportschaden
unacceptable condition	Usually I wouldn't complain but the product arrived in unacceptable condition.	inakzeptabler / unannehmbarer Zustand
<b>Complaints in private life</b>		
delayed public transport	Gina was almost late to work because of delayed public transport.	verspätete öffentliche Verkehrsmittel
noisy neighbours	I have noisy neighbours, but they are thankfully quieter at night.	laute Nachbarn/Nachbarinnen
slow WiFi / Internet connection	I do not like my slow WiFi / Internet connection because it makes it difficult to work from home.	langsames WLAN / langsame Internetverbindung
overpriced products and services	That company has a lot of overpriced products and services.	überteuerte Produkte und Dienstleistungen

long waiting times at the doctor's office	I hate the long waiting times at the doctor's office because it makes me late for other appointments.	lange Wartezeiten in der Arztpraxis
bad weather	I sometimes dislike bad weather, but Thomas thinks it can be a good time to read and relax.	schlechtes Wetter
<b>Complaints to companies / business</b>		
receiving a damaged or faulty product	Receiving a damaged or faulty product can be frustrating for customers.	einen beschädigten oder fehlerhaften Artikel erhalten
late / missing deliveries	There have been a number of late / missing deliveries in the last few months.	verspätete / fehlende Lieferungen
being overcharged	I noticed that I was overcharged for my purchase and would like this issue corrected.	einen zu hohen Preis bezahlen müssen, übervorteilt werden
false advertising	False advertising can really hurt a company's image and reputation.	falsche (Be)Werbung
misleading product descriptions	Misleading product descriptions can cause angry complaints from customers.	irreführende Produktbeschreibungen
bad customer service	Even if a company has a really good product, bad customer service can still hurt them a lot.	schlechter Kunden/Kundinnen-service
to complain about something	Customers should always feel free to complain about something if they are unhappy.	sich über etwas beschweren
to ignore someone's complaint	If you ignore someone's complaint, you should prepare yourself for a bad review.	die Beschwerde einer Person ignorieren
to respond quickly to someone's complaint	A company should respond quickly to someone's complaint if they want to show they care.	schnell auf die Beschwerde einer Person reagieren
to offer a refund / replacement	The company should offer you a refund / replacement for the broken item.	eine Rückerstattung / einen Ersatz anbieten
to protect a company's reputation and brand image	Good reviews online help protect a company's reputation and brand image.	den Ruf und das Markenimage eines Unternehmens schützen
to follow consumer protection laws	No matter what, all businesses are required to follow consumer protection laws.	Verbraucher/innenschutzgesetze einhalten
to improve products / services	Customer feedback helps companies to improve products and services.	Produkte / Dienstleistungen verbessern
to avoid bad reviews / negative publicity	Companies take complaints seriously to avoid bad reviews / negative publicity.	schlechte Bewertungen / negative Publicity vermeiden
to build trust with one's customers	Being honest and helpful helps companies to build trust with their customers.	Vertrauen zu Kunden/Kundinnen aufbauen
<b>Using AI responsibly</b>		
to be part of one's daily life	AI is designed to be part of one's daily life, but it should not be used for everything.	Teil des täglichen Lebens sein
to fall behind	Roman began to fall behind in school because he relied too much on AI.	zurückfallen, den Anschluss verlieren
to use AI platforms with almost no guidance	If teens use AI platforms with almost no guidance, they may not get the best or most accurate information.	Künstliche Intelligenz (KI) mit kaum einer Anleitung nutzen
to share AI policies	Schools need to share AI policies so students know how to use tools responsibly.	AI-Richtlinien teilen
to check facts	Before using AI tools for homework, students should check facts to make sure the information is correct.	Fakten überprüfen

to form the right prompt	Young people should know how to form the right prompt to get the best information from AI.	den richtigen Prompt formulieren
to get the most out of AI	Schools should teach students how to get the most out of AI.	das Beste aus KI herausholen
to not completely rely on AI	Responsible users know to not completely rely on AI and always apply critical thinking.	sich nicht vollständig auf KI verlassen
to assist someone in many ways	Harry knew that AI could assist him in many ways when preparing for his project.	jemanden auf viele Arten unterstützen
<b>Using AI chatbots</b>		
to use AI chatbots for improving writing / language translation / answering questions	Students can use AI chatbots for improving writing / language translation / answering questions as long as they check the results.	KI-Chatbots nutzen, um das Schreiben zu verbessern / Texte zu übersetzen / Fragen zu beantworten
to assist with brainstorming ideas	AI can assist with brainstorming ideas, but applying them should be left to users.	beim Brainstorming von Ideen helfen
to be satisfied / dissatisfied with the result(s)	After reviewing what <i>ChatGPT</i> writes, users may be satisfied / dissatisfied with the result(s) and decide if more fact checking is needed.	mit dem Ergebnis/den Ergebnissen zufrieden / unzufrieden sein
<b>Benefits of using AI chatbots</b>		
to provide quick answers	I really like that AI tools provide quick answers to simple questions.	schnelle Antworten liefern / geben
to be available 24/7	Sally loves that <i>ChatGPT</i> is available 24/7 in case she has any problems.	rund um die Uhr verfügbar sein
to be easily accessible	AI is designed to be easily accessible so that people of any age can use it.	leicht zugänglich sein
<b>Downsides of using AI chatbots</b>		
to provide incorrect / biased information	AI tools may provide incorrect / biased information, which is why students should consider responses carefully.	falsche / voreingenommene Informationen liefern
overusing AI chatbots might reduce critical thinking skills	A lot of teachers believe that overusing AI chatbots might reduce critical thinking skills that students need.	eine übermäßige Nutzung von KI-Chatbots könnte die kritische Denkfähigkeit verringern
to misuse AI chatbots for cheating	Students should not misuse AI chatbots for cheating on tests.	KI-Chatbots zum Schummeln missbrauchen
using AI chatbots could lead to privacy concerns or security issues	Without laws protecting people, using AI chatbots could lead to privacy concerns or security issues.	die Nutzung von KI-Chatbots könnte zu Datenschutzproblemen oder Sicherheitsrisiken führen

## Unit 5 – Stepping into the job world

### Work life

to work indoors / outdoors	She prefers to work indoors / outdoors.	in der Halle, drinnen / im Freien, draußen arbeiten
to wear safety clothes / a uniform / business clothes	Rick wears safety clothes / a uniform / business clothes at his place of work.	Sicherheitskleidung / eine Uniform / Geschäftskleidung tragen
to work at the weekend / at night	Restaurant workers work at the weekend / at night.	am Wochenende / in der Nacht arbeiten
to do shift work	Melvin does shift work at the local emergency room.	im Schichtdienst arbeiten
to work in an office / in a factory / from home / in a laboratory	Margaret works in an office / in a factory / from home / in a laboratory.	im Büro / in einer Fabrik / von zu Hause aus / in einem Labor arbeiten
to get dirty on the job	If you work at a construction site, you will probably get dirty on the job.	sich bei der Arbeit schmutzig machen
to be mostly done by women / men	Secretarial jobs are mostly done by women.	meist von Frauen / Männern ausgeführt werden
to need a lot of patience / creativity / courage in a job	You need a lot of patience / creativity / courage in a job at a children's summer camp.	in einem Beruf viel Geduld / Kreativität / Mut brauchen
to use a computer regularly	Kris uses a computer regularly.	regelmäßig einen Computer benutzen
to have regular contact with clients / customers	I have regular contact with clients / customers from that region.	regelmäßig Kontakt mit Kunden/Kundinnen haben
to be physically fit	You have to be physically fit to work in construction.	körperlich fit sein
to have flexible working hours	Stephanie enjoys having flexible working hours.	flexible Arbeitszeiten haben
to work part-time / full-time / overtime / flexitime	Ideally, he would work part-time / full-time / overtime / flexitime to reach his goals.	Teilzeit arbeiten / Vollzeit arbeiten / Überstunden machen / Gleitzeit arbeiten
to have regular working hours	Many people have regular working hours.	regelmäßige Arbeitszeiten haben
to earn a lot of money	Leonardo's goal was always to earn a lot of money.	viel Geld verdienen
to get a low / high / reasonable wage / salary	Sergio gets a low / high / reasonable salary working in an office.	einen niedrigen / hohen / angemessenen Lohn / ein niedriges / hohes / angemessenes Gehalt bekommen
to be on parental leave	My friend's mother is on parental leave at the moment.	in Elternzeit sein, in Karenz sein
to be employed / unemployed	Ever since I left college, I've been employed / unemployed.	angestellt / arbeitslos sein
to do some further training	Billy will do some further training to prepare himself for the next career step.	sich weiterbilden, eine zusätzliche Ausbildung machen
to get a promotion	Florence finally got a promotion!	eine Beförderung erhalten, befördert werden

### Skills and qualifications needed for a job

#### Personal qualities

to be highly motivated	I like Abe because he is highly motivated to succeed in both his personal and professional life.	hoch motiviert sein
to be hard-working	William is a hard-working lawyer, so he's always prepared for his cases.	fleißig / hart arbeitend sein

to be flexible	Mary has a really flexible schedule that allows her to easily organise work events.	anpassungsfähig / flexibel sein
to be committed	Chase is committed to making the bank he works in a better place.	engagiert sein
to be enthusiastic	Edwin is the most enthusiastic person in our office; he's always so excited!	begeisterungsfähig / enthusiastisch sein
to be creative	Gideon is creative and can always find a solution to any problem.	kreativ sein
to be innovative	Students try to be innovative when solving problems.	erfinderisch / innovativ sein
to be ambitious	It's important to be ambitious if you want to succeed.	ehrgeizig sein
to be results-oriented	She is really results-oriented and always finishes her work on time.	ergebnisorientiert sein
to be sensitive	Designers must be sensitive to users' needs when inventing new products.	einfühlsam / sensibel sein
to be supportive	A good team for inventing new products is supportive of each other's ideas.	unterstützend sein
to be reliable	I can't let him go, he's a really reliable worker.	verlässlich sein
<b>Work skills</b>		
to have good communication skills	If you want to work in media, you need to have good communication skills.	gute Kommunikationsfähigkeiten haben
to be able to work independently	Emmalee is a great employee because she is able to work independently most of the time.	selbstständig arbeiten können
to work well with others	I like her, but I don't think she works well with others.	gut mit anderen zusammenarbeiten
to deal confidently with customers	His ability to deal confidently with customers makes him great at sales.	selbstsicher mit Kunden/Kundinnen umgehen
to pay attention to detail	Nicole is excellent at paying attention to detail.	auf Details achten
to be good at multitasking	Kellan is the best manager because he is good at multitasking.	gut im Multitasking sein
to work well under pressure	The school looks for employees who work well under pressure.	belastbar sein, mit Arbeitsdruck gut zurechtkommen
to have strong organisational skills	You need to have strong organisational skills for most office jobs.	gute organisatorische Fähigkeiten haben
to be a problem-solver	My boss is a problem-solver, which is why we like working for him.	ein Problemlöser/eine Problemlöserin sein
to keep to deadlines	I need to keep to deadlines or I get stressed out.	Abgabetermine / Termine / Fristen einhalten
to be good at managing conflict	My boss is really good at managing conflict.	gut im Lösen von Konflikten sein, gut mit Konflikten umgehen können
to have good time-management skills	As a teacher, I have good time-management skills that I use every day.	gute Zeitmanagementfähigkeiten haben
<b>Women in technical jobs</b>		
there is a massive gender gap in technical fields of work	Because there is a massive gender gap in technical fields of work, it's harder for women to enter and succeed in those careers.	es gibt große Geschlechtsunterschiede / Ungleichbehandlung der Geschlechter in technischen Arbeitsbereichen
to work in the service sector / education	Many women are still encouraged to work in the service sector or education instead of technical fields.	im Dienstleistungsbereich / im Bildungsbereich arbeiten

to be a male-dominated field	Sadly, engineering continues to be a male-dominated field.	ein männerdominiertes Feld sein
to get mentoring by female tech experts	I think women are most likely to succeed in tech when they get mentoring by female tech experts.	Mentoring von weiblichen Technikexpertinnen bekommen
to inspire someone to do something	The professor inspired Molly to study physics.	jemanden dazu inspirieren, etwas zu tun
to be as talented as men in technical fields	Studies show that women are as talented as men in technical fields.	genauso talentiert sein wie Männer in technischen Arbeitsbereichen
to seek help in the tech community	It's easier than ever for women to seek help in the tech community if they face problems.	Hilfe in der Tech-Community suchen
to never doubt oneself	Girls in school must never doubt themselves.	niemals an sich selbst zweifeln
to turn one's ideas into reality	The government should commit itself to turning students' ideas into reality.	Ideen in die Realität umsetzen
to be viewed as less qualified	It's unfair that female candidates are viewed as less qualified for certain positions.	als weniger qualifiziert angesehen werden
girls do not get many chances to learn about science / technology	In a lot of countries, girls do not get many chances to learn about science / technology.	Mädchen bekommen nicht viele Chancen, etwas über Wissenschaft / Technologie zu lernen
to not be interested in science / technology	Maddie is not interested in science or technology as a career.	sich nicht für Wissenschaft / Technologie interessieren
to have difficulties combining a career and motherhood	Because some countries have limited childcare support, many women in tech have difficulties combining a career and motherhood.	Schwierigkeiten haben, Karriere und Mutterschaft zu verbinden
to not offer flexible working arrangements	Unfortunately, the company does not offer flexible working arrangements.	keine flexiblen Arbeitszeiten anbieten
to (not) be expected to do high-tech jobs	In some cultures, women are not expected to do high-tech jobs.	es wird nicht erwartet, dass man Hightech-Jobs macht
there is a lack of female role models	One problem for girls is that there is a lack of female role models in scientific fields.	es gibt einen Mangel an weiblichen Vorbildern
to have to deal with discrimination	Sheila had to deal with discrimination in her workplace.	mit Diskriminierung umgehen müssen
<b>Dos and taboos in job interviews</b>		
to research the company before the job interview	If you research the company before the job interview, you'll feel much more prepared.	sich vor dem Vorstellungsgespräch über die Firma informieren
to review the job description	You should probably review the job description to make sure you have all the right skills.	die Stellenbeschreibung durchsehen / überprüfen
to prepare what questions to ask / for the job interview	I helped her to prepare what questions to ask the interviewer. / She asked me to help her prepare for the job interview next Friday.	vorbereiten welche Fragen man stellt / sich für das Vorstellungsgespräch vorbereiten
to print out one's application	They'll really be impressed if you print out your application before the interview.	die Bewerbung ausdrucken
to talk about one's strengths / skills / qualifications / work experience	Before you talk about your strengths / skills / qualifications / work experience, practice a short speech that highlights your achievements.	über die Stärken / Fähigkeiten / Qualifikationen / Berufserfahrung sprechen
to do mock interviews with family members / friends	I prefer to do mock interviews with family members / friends because it feels like there's not as much pressure.	Probevorstellungsgespräche mit Familienmitgliedern / Freunden/Freundinnen machen

to present oneself confidently	If you want to present yourself confidently, stand up straight and smile.	sich selbstbewusst präsentieren
to arrive on time	It's important for me to arrive at the interview on time, so I will plan out how to get there this afternoon.	pünktlich ankommen / erscheinen
to give a firm handshake	Julia gave a firm handshake to the man interviewing her.	einen festen Händedruck geben
to keep eye contact	If you keep eye contact throughout your interview, people will remember you more.	Blickkontakt halten
to not interrupt the interviewer	Try not to interrupt the interviewer at any time.	den Interviewer/die Interviewerin nicht unterbrechen
to not lie / exaggerate	I hope it goes without saying that you should not lie / exaggerate during the interview.	nicht lügen / übertreiben
to not only focus on wage / salary	During the job interview, you should not only focus on wage / salary, because there are likely other benefits to consider.	sich nicht nur auf den Lohn / das Gehalt konzentrieren
to be unprepared	He was unprepared for the question but was able to quickly think of something to say.	unvorbereitet sein
to dress (un)professionally	To avoid dressing unprofessionally, always make sure to wear a tie.	sich (nicht) professionell kleiden
to make a good / bad first impression	It's always possible to make a good / bad first impression without even realising it.	einen guten / schlechten ersten Eindruck machen

## Unit 6 – Building bridges through diversity

### Living with people from other cultures

to break down cultural barriers	Nives likes to break down cultural barriers by asking thoughtful questions.	kulturelle Grenzen überwinden
to create understanding	Speaking to people from different cultures creates understanding for other points of view.	Verständnis schaffen / erzeugen
to promote tolerance	The workshop was designed to promote tolerance.	Toleranz fördern
to show respect for other cultures	The teacher said it was important to show respect for other cultures.	anderen Kulturen gegenüber Respekt zeigen
to communicate across borders	Communicating across borders has saved a lot of lives.	mit Menschen aus anderen Ländern kommunizieren
to bring peace	The treaty brought peace to the region.	Frieden bringen
to create a sense of unity	It's important to create a sense of unity in a classroom with different types of people.	ein Gefühl der Zusammengehörigkeit schaffen
to show interest in others' perspectives and experiences	It's seen as polite to show interest in others' perspectives and experiences.	Interesse für die Sichtweisen und Erlebnisse anderer zeigen
to not be judgmental	Berat tries to not be judgemental when he meets someone new.	nicht vorschnell urteilen, nicht wertend sein
to learn about different customs	We learned about different customs in school.	über verschiedene Bräuche / Sitten lernen
beverage	Could I have a beverage please?	Getränk
to be / feel discriminated against	Aisha was / felt discriminated against when she moved to the Czech Republic.	diskriminiert werden, sich diskriminiert fühlen
to respect the local traditions	When you travel, it's important to respect the local traditions of the country you're in.	die einheimischen Traditionen respektieren
to have different views on something	Julia and I have different views on politics and that's ok.	verschiedene Ansichten zu etwas haben
to live and work abroad for some time	He's lived and worked abroad for some time now.	für eine Weile im Ausland leben und arbeiten
to gather information about a topic	You should gather information about a topic before you ask questions about it.	Informationen zu einem Thema sammeln
to expect someone to do something	I expect my students to treat others with respect.	von jemandem erwarten, dass er/sie etwas tut
to adapt to cultural diversity	You need to adapt to cultural diversity because there are many types of people in the world.	kulturelle Vielfalt akzeptieren und sich darauf einstellen

### Gap year experience

#### Benefits of taking a gap year

to gain new experiences	A gap year is a great way to gain new experiences.	neue Erfahrungen sammeln / machen
to learn about different cultures	Kellan really likes to learn about different cultures.	über verschiedene Kulturen lernen
to improve one's language skills	Anis moved to Austria so he could improve his language skills.	die eigenen Sprachkenntnisse verbessern
to take a break from studying	He took a gap year because he wanted to take a break from studying.	eine Pause vom Lernen machen, eine Lernpause einlegen
to travel and see the world	Her main goal in life was to travel and see the world.	reisen und die Welt entdecken
to meet new people	Tim met a lot of new and interesting people when he went out in Prague.	neue Leute kennenlernen

to explore (new) career options	A gap year gives students time to explore (new) career options while they are studying.	(neue) Berufsmöglichkeiten erkunden
to build confidence	Facing new challenges abroad helps students build confidence and independence.	Selbstvertrauen aufbauen
to volunteer for a good cause	Many gap year programmes offer the chance to volunteer for a good cause.	ehrenamtlich für einen guten Zweck arbeiten, freiwillig für einen guten Zweck tätig sein
to overcome many challenges	Moving to a new country can teach students to overcome many challenges.	viele Herausforderungen meistern
to do something meaningful	I volunteered abroad because I wanted to do something meaningful with my life.	etwas Sinnvolles / Bedeutsames tun
to inspire someone to take a gap year	My father's stories from his time abroad inspired me to take a gap year.	jemanden dazu inspirieren, ein Auslandsjahr zu machen
to be tempted to spend some time abroad	I am tempted to spend some time abroad despite how much it costs.	in Versuchung sein, etwas Zeit im Ausland zu verbringen
<b>Challenges of taking a gap year</b>		
to face financial difficulties	A lot of students face financial difficulties no matter where they study.	mit finanziellen Schwierigkeiten konfrontiert sein, finanzielle Probleme haben
to feel homesick	It's normal to feel homesick when you first move away.	Heimweh haben
to miss friends or family	Tabora missed her friends and family more than she expected when she studied in Scotland.	Freunde/Freundinnen oder Familie vermissen
to struggle with planning the year	The teacher struggled with planning the year because she wasn't sure how many students there would be.	Probleme haben, das Jahr zu planen
to adjust to different environments	It can take time to adjust to different environments.	sich an verschiedene Umgebungen anpassen / unterschiedliche Lebensumstände gewöhnen
to feel bored / lonely sometimes	Travel is usually fun, but there's always the possibility that you will feel bored / lonely sometimes.	sich manchmal langweilen / einsam fühlen
to risk delaying career or education plans	The programme is amazing but you may risk delaying career or education plans if you join.	riskieren, dass sich Karriere- oder Bildungspläne verzögern
to be discriminated against because of gender	In certain countries, people are discriminated against because of gender.	aufgrund des Geschlechts diskriminiert / benachteiligt werden
to face prejudice	In Spain, Laura faced prejudice from locals because she was a tourist.	mit Vorurteilen konfrontiert werden
to (not) conform to something	She did not conform to the local dress code, which caused some problems.	sich (nicht) an etwas anpassen
to suffer from (reverse) culture shock	When she returned home to Bristol, she suffered from reverse culture shock.	an (umgekehrtem) Kulturschock leiden
to show off	A lot of people show off their gap year experiences on social media.	angeben, prahlen
<b>Doing an internship abroad</b>		
to become more independent	He became more independent after studying abroad in Rwanda.	selbstständiger / unabhängiger werden
to learn about the local culture / traditions	Elis wants to learn about the local culture / traditions of Nigeria.	etwas über die lokale Kultur / Traditionen lernen
to deal with visa and work permits	Sadly, Masa has to deal with visa and work permits all day.	sich um Visa und Arbeitsgenehmigungen kümmern

to get to know the rules of etiquette	Before visiting Japan, I tried to get to know the rules of etiquette there.	sich mit den Verhaltensregeln vertraut machen
to feel homesick	When I started studying abroad, I often felt homesick.	Heimweh haben
to gain new skills	I took an online course to gain new skills in graphic design.	neue Fähigkeiten erwerben
to be afraid of making the first move	He is shy and afraid of making the first move in conversations.	sich nicht trauen, den ersten Schritt zu machen
to have insufficient language skills	I couldn't join the meeting because I had insufficient language skills.	unzureichende Sprachkenntnisse haben
to test one's limits	Climbing the mountain helped me test my limits.	die eigenen Grenzen testen, an die eigenen Grenzen gehen
to boost one's CV	Doing volunteer work can help boost your CV.	den Lebenslauf verbessern / aufwerten
to be physically and mentally exhausted	After the long trip, I was physically and mentally exhausted.	körperlich und geistig erschöpft sein
to be ready to take risks	Starting a new business shows that you are ready to take risks.	bereit sein, Risiken einzugehen
to adopt new working methods and strategies	Our manager asked us to adopt new working methods and strategies to increase production.	neue Arbeitsmethoden und Strategien übernehmen
to juggle a new job and living in a new country	It was difficult to juggle a new job and living in a new country at the same time because there was so much new information.	einen neuen Job und das Leben in einem neuen Land unter einen Hut bringen
to become more self-confident	Public speaking helped me become more self-confident.	selbstbewusster werden
to receive negative feedback / criticism	I was nervous to present my idea because I didn't want to receive negative feedback / criticism.	negative Rückmeldungen / Kritik erhalten
to (not) make new friends easily	She doesn't make new friends easily in big groups.	(nicht) leicht neue Freundschaften schließen
<b>Austria's got a lot to offer</b>		
to use a napkin	Please remember to use a napkin while eating at the restaurant.	eine Serviette benutzen
to visit Austria's capital city	Last summer, I had the chance to visit Austria's capital city, Vienna.	die österreichische Hauptstadt besuchen
to look each other in the eyes	On the guided tour, the guide told us to look each other in the eyes when introducing ourselves.	sich in die Augen schauen
to do one's duties / tasks properly	The tour staff must do their duties / tasks properly to make the trip enjoyable for everyone.	die Aufgaben / Pflichten ordentlich erledigen
to enjoy the beautiful scenery	While travelling through the Austrian Alps, we stopped often to enjoy the beautiful scenery.	die schöne Landschaft genießen
to not overload one's fork or plate	At the traditional Austrian buffet, it is polite to not overload your fork or plate.	die Gabel / den Teller nicht überladen
to be friendly and polite	The locals were very friendly and polite when we asked for directions in Salzburg.	freundlich und höflich sein
to have an ID with you	You always need to have an ID with you when checking into hotels in Austria.	einen Ausweis dabei haben
to be punctual at work	The train staff in Vienna are very punctual at work, so the trains run on time.	pünktlich bei der Arbeit sein
to be focused and concentrated at work	The ski instructors must be focussed and concentrated at work to keep everyone safe.	bei der Arbeit konzentriert sein

to listen to one's manager / boss	It is important to listen to your manager / boss to understand your daily tasks.	auf den Vorgesetzten / Chef/die Vorgesetzte / Chefin hören
to participate in a Krampus Run	In December, tourists like to participate in a Krampus Run in small Austrian villages.	an einem Krampuslauf teilnehmen
to greet in a friendly way	When we arrived in Vienna, the locals greeted us in a friendly way.	freundlich grüßen
to not chew with one's mouth open	At the traditional Austrian restaurant, it is polite to not chew with one's mouth open.	nicht mit offenem Mund kauen
to take part in a Maypole Event	During our trip in spring, we were excited to take part in a Maypole Event in a small village.	an einem Maibaumfest teilnehmen
to visit a Christmas market	In December, we went to visit a Christmas market in Salzburg.	einen Weihnachtsmarkt besuchen
to not make any loud noises when eating	At the café in Innsbruck, the waiter reminded us to not make any loud noises when eating.	beim Essen keine lauten Geräusche machen
to keep one's smartphone off the table	It is polite to keep one's smartphone off the table during dinner in Austria.	das Smartphone nicht auf den Tisch legen
to hide Easter eggs	In spring, some Austrian families like to hide Easter eggs for children.	Ostereier verstecken
to not smoke under the age of 18	Austrian law says you must not smoke under the age of 18.	unter 18 Jahren nicht rauchen
to give a firm handshake	When meeting new colleagues in Linz, it is customary to give a firm handshake.	einen festen Händedruck geben
to be hard-working and committed	The hotel staff were very hard-working and committed during our stay.	fleißig und engagiert sein
to kiss good friends on the cheek	In Salzburg, it is common to kiss good friends on the cheek when saying hello.	gute Freunde/Freundinnen auf die Wange küssen
to use cutlery	At traditional Austrian dinners, everyone is expected to use cutlery.	Besteck benutzen
to visit St. Stephen's Cathedral	We planned a full day in Vienna to visit St. Stephen's Cathedral.	den Stephansdom besuchen
to not drink alcohol under the age of 18	Young tourists must remember not to drink alcohol under the age of 18 in Austria.	unter 18 Jahren keinen Alkohol trinken
to visit Mozart's birthplace in Salzburg	Music lovers should definitely visit Mozart's birthplace in Salzburg.	Mozarts Geburtshaus in Salzburg besuchen
<b>The importance of cultural awareness in education</b>		
to strengthen teens' social and emotional development	Learning about different cultures can strengthen teens' social and emotional development.	die soziale und emotionale Entwicklung von Jugendlichen stärken
to offend someone	Using polite language can help to prevent offending someone.	jemanden beleidigen
to engage in various social activities	Students are encouraged to engage in various social activities with classmates from different backgrounds.	an verschiedenen sozialen Aktivitäten teilnehmen
to get in-depth insights into other customs	Cultural lessons help students get in-depth insights into other customs and traditions.	tiefer Einblicke in andere Bräuche bekommen
to prioritise cultural awareness in education	Schools should prioritise cultural awareness in education to prepare students for a global world.	kulturelles Bewusstsein in der Bildung in den Vordergrund stellen
to advance teenagers' overall development	Learning about diversity can advance teenagers' overall development.	die ganzheitliche Entwicklung von Jugendlichen fördern

to become a more responsible citizen	Understanding different cultures helped the student to become a more responsible citizen.	ein verantwortungsbewussterer Bürger / eine verantwortungsbewusstere Bürgerin werden
to thoroughly understand something	Students must study history carefully to thoroughly understand cultural traditions.	etwas vollständig verstehen
to establish empathy	Classroom discussions about other countries help establish empathy among students.	Empathie entwickeln
to build genuine connections	Group projects on global topics foster essential skills such as communication and teamwork, to build genuine connections among participants.	echte / authentische Verbindungen bzw. Beziehungen aufbauen
to interact with others	Cultural activities allow students to interact with others in a respectful and meaningful way.	mit anderen in Kontakt treten / interagieren

## Unit 7 – Human rights – the heart of humanity

### Human rights key terms

border	After crossing the border, the first thing they tried was food from the other culture.	Grenze
conscience	Everyone should be free to follow their conscience without fear.	Gewissen, Bewusstsein
dignity	All humans deserve to be treated with dignity and respect.	Würde
interference	Governments should avoid interference in people's private lives.	Einmischung
liberty	Liberty is important because it allows people to make their own choices.	Freiheit
persecution	Many people flee their countries to escape persecution for their beliefs.	Verfolgung
property	Everyone has the right to own property in this country.	Eigentum, Besitz
residence	The refugees hoped to find a safe residence in the new country.	Wohnsitz
servitude	No one should be forced into servitude against their will.	Knechtschaft, Untertänigkeit
slavery	Slavery is a violation of basic human rights.	Sklaverei
well-being	Governments have a duty to protect the well-being of all citizens.	Wohlbefinden

### Exploitation of garment workers

to make clothes for international companies / brands	Many workers in Bangladesh make clothes for international companies and brands.	Kleidung für internationale Unternehmen / Marken herstellen
to mostly employ women and children	These factories mostly employ women and children because they are paid less than men.	hauptsächlich Frauen und Kinder beschäftigen
to have lower wage levels	Workers in these factories have lower wage levels than people doing similar jobs in Europe.	niedrigere Lohnniveaus haben
to save money	Companies try to save money by paying workers very little.	Geld sparen
to not have enough jobs	Many people accept low wages because they do not have enough jobs in their town.	nicht genug Arbeitsplätze haben
to have a lower cost of living	Workers can survive on small salaries because their country has a lower cost of living.	niedrigere Lebenshaltungskosten haben
to have poor working conditions	The factories often have poor working conditions, such as damaged equipment.	schlechte Arbeitsbedingungen haben
to work long hours	Some workers have to work long hours, sometimes more than twelve hours a day.	lange Arbeitszeiten haben, lange arbeiten
to be treated badly	Some employees are treated badly by their managers if they make a mistake.	schlecht behandelt werden
to face health and safety problems in the workplace	Workers in the Indian garment industry often face health and safety problems in the workplace, like unsafe equipment.	gesundheits- und sicherheits-bezogenen Problemen am Arbeitsplatz ausgesetzt sein
the union negotiates for higher wages	The union negotiates for higher wages to help workers earn enough money to live.	die Gewerkschaft verhandelt für höhere Löhne

to face starvation	Families face starvation when workers are not paid enough to buy food.	Hunger / einer Hungersnot ausgesetzt sein
to remain set	Pay often remains set at very low levels for many years without any increase.	unverändert bleiben
to cover basic living costs	Many workers cannot earn enough to cover basic living costs such as rent, food and electricity.	die elementaren Lebenshaltungskosten abdecken
to force someone to live in poverty	Very low wages force workers to live in poverty.	jemanden dazu zwingen, in Armut zu leben
to make huge profits on someone's back	Some companies make huge profits on their workers' backs.	riesige Gewinne auf Kosten von jemandem machen
to be a relief	For workers, receiving even a small bonus can be a relief after a month of hard work.	eine Erleichterung sein
to feel desperate	When people cannot feed their families, they feel desperate.	verzweifelt sein
to become a serious threat	Poor working conditions can become a serious threat to workers' health and safety.	zu einer ernsthaften Bedrohung werden
to fail to do something	Some factories fail to provide safe equipment or clean water for their workers.	nicht schaffen, etwas zu tun
<b>Human rights violations across the globe</b>		
to violate human rights	Some governments violate human rights by arresting people for speaking freely.	Menschenrechte verletzen
to break a law	Leena broke a law by stealing from a jewellery store.	gegen ein Gesetz verstoßen
to deny basic rights	In some countries, women are still denied basic rights such as voting or working.	grundlegende Rechte verweigern
to suppress freedom of expression	The government tries to suppress freedom of expression by closing down protests.	die Meinungsfreiheit unterdrücken
to censor the media	Authorities censor the media so citizens cannot read critical news.	die Medien zensieren
to deny access to education	In certain regions, children are denied access to education because of war.	den Zugang zu Bildung verweigern
to limit a person's personal freedom	Some countries limit a person's personal freedom by controlling where they can travel.	die persönliche Freiheit einer Person einschränken
to be violent against someone	Police should not be violent against someone who is protesting peacefully.	gegen jemanden gewalttätig sein
to harass someone	The CEO harassed his assistant so much that the police had to be called.	jemanden belästigen
to raise awareness	NGOs organise campaigns to raise awareness about human rights violations.	Bewusstsein schaffen
to enforce laws	Governments must enforce laws to protect citizens from harm.	Gesetze durchsetzen
to offer support	Many charities offer support to victims of human rights violations.	Unterstützung anbieten
to strengthen international cooperation	Countries need to strengthen international cooperation to stop abuse across borders.	die internationale Zusammenarbeit stärken
to bring people together to talk	Conferences bring people together to talk about solutions for human rights problems.	Menschen zusammenbringen, um zu sprechen / sich auszutauschen

<b>How to take human rights more seriously</b>		
to read the newspaper more often	People should read the newspaper more often to understand what is happening in their country.	die Zeitung öfter lesen
to stop paying minimum wages	Companies should stop paying minimum wages and pay workers a fair salary.	aufhören, Mindestlöhne zu zahlen
political parties should act more ethically	Political parties should act more ethically by not taking bribes.	politische Parteien sollten ethischer handeln
schools should educate students better in political matters	Schools should educate students better in political matters so they can make informed decisions.	Schulen sollten die politische Bildung der Schüler/innen verbessern
children have better chances for their future	When children go to school and receive good education, they have better chances for their future.	Kinder haben bessere Chancen für ihre Zukunft
politicians should motivate teenagers to go to the polls	Politicians should motivate teenagers to go to the polls to increase youth participation in elections.	Politiker/innen sollten Jugendliche motivieren, zur Wahl zu gehen / von ihrem Wahlrecht Gebrauch zu machen
to not employ children	Factories should not employ children because it is illegal and unfair.	keine Kinder beschäftigen
to stop buying fast fashion	Consumers can help workers by choosing to stop buying fast fashion.	aufhören, Fast Fashion zu kaufen
to have more than one day off a month	Workers should have more than one day off a month to rest and recover.	mehr als einen freien Tag im Monat haben
to join a trade union	Employees can join a trade union to protect their rights at work.	einer Gewerkschaft beitreten
to learn how to read and write	Everyone should have the opportunity to learn how to read and write.	lesen und schreiben lernen
to stand up for one's rights	People should stand up for their rights if they are being treated unfairly.	für die eigenen Rechte eintreten, sich für die eigenen Rechte einsetzen
to have a carefree childhood	Every child should have a carefree childhood, without work or fear.	eine unbeschwerte Kindheit haben
to have a safe place to sleep	Children living in poverty should have a safe place to sleep at night.	einen sicheren Schlafplatz haben
to wear safety clothes and a dust mask	Factory workers should always wear safety clothes and a dust mask to protect themselves.	Schutzkleidung und eine Staubmaske tragen
<b>Teen human rights activists</b>		
to spark passion for doing something	Volunteering at a local charity can spark passion for doing something to help others.	Leidenschaft für etwas entfachen, Begeisterung für etwas wecken
to get the attention one deserves	Teen activists work hard to get the attention they deserve from the media and politicians.	die Aufmerksamkeit bekommen, die man verdient
to be ignored or undervalued in discussions	Sometimes young people are ignored or undervalued in discussions about important issues.	in Diskussionen übergangen oder nicht ernst genommen werden
to affect someone in different ways	Climate change can affect someone in different ways, such as their health, school or home life.	jemanden auf unterschiedliche Weise beeinflussen
to think outside the box	Teen activists often have to think outside the box to find new solutions to social problems.	über den Tellerrand hinaus denken

to become a huge platform for activism	Social media can become a huge platform for activism, allowing young people to share their ideas worldwide.	eine große Plattform für Aktivismus werden
to be a double-edged sword	Social media is a double-edged sword because it can help raise awareness but also spread misinformation.	ein zweischneidiges Schwert sein
to address the root causes	Activists work not only to solve problems but also to address the root causes, like poverty or discrimination.	die Ursachen an der Wurzel angehen
to feel overwhelmed	Many teen activists feel overwhelmed when they see so many problems in the world.	sich überfordert fühlen, überwältigt sein
to make real change happen	By getting involved in global issues, teenagers hope to make real change happen in their communities.	echte Veränderungen bewirken / herbeiführen, echten Wandel ermöglichen
<b>Stand up and do something!</b>		
to share posts / videos / stories on social media	Teenagers can share posts / videos / stories on social media to raise awareness about climate change.	Beiträge / Videos / Stories in den sozialen Medien teilen
to join an activist group	Many students join an activist group at school to fight for human rights.	einer Aktivistin-/Aktivistengruppe beitreten
to participate in peaceful protests	People can participate in peaceful protests to show their support for a cause.	an friedlichen Protesten teilnehmen
to support a cause through making art	Young activists often support a cause through making art, like painting murals or creating posters.	eine Sache durch künstlerisches Schaffen unterstützen / ein Anliegen durch das Gestalten von Kunst unterstützen
to volunteer for Non-Governmental Organisations (NGOs)	You can volunteer for Non-Governmental Organisations (NGOs) to help refugees or poor communities.	ehrenamtlich für Nichtregierungsorganisationen (NGOs) arbeiten
to speak at events and conferences	Teen activists sometimes speak at events and conferences to share their ideas.	auf Veranstaltungen und Konferenzen sprechen
to crowdfund for campaigns	Students can crowdfund for campaigns to raise money for important projects.	für Kampagnen Geld über Crowdfunding sammeln
to collaborate with influencers or organisations	Activists can collaborate with influencers or organisations to reach more people.	mit Influencern/Influencerinnen oder Organisationen zusammenarbeiten
to support ethical brands	People can support ethical brands that pay fair wages to workers.	ethische Marken unterstützen
to write to decision makers	Citizens can write to decision makers to ask for better environmental laws.	an Entscheidungsträger/innen schreiben
to organise fundraising events	Schools can organise fundraising events to help local charities.	Spendensammelaktionen / Fundraising-Veranstaltungen organisieren

## Unit 8 – Success in a high-stakes society

### Higher, bigger, greater

to be vital for survival	Lucy knows that clean water and healthy food are vital for survival.	für das Überleben lebensnotwendig sein
to provide entertainment options	Tom plays video games every evening because they provide entertainment options.	Unterhaltungsmöglichkeiten bereitstellen / anbieten
to establish social hierarchies	At school, James tries to be popular to establish social hierarchies.	soziale Hierarchien aufbauen / etablieren
to develop problem-solving skills	Anna enjoys puzzles because they help her develop problem-solving skills.	Problemlösungsfähigkeiten entwickeln
to strive to be the best	Michael always trains hard because he wants to strive to be the best in football.	darauf hinarbeiten, der/die Beste zu sein
to acquire new skills	Nico joined a cooking class to acquire new skills.	neue Fähigkeiten erwerben
to train / work harder	David decided to train harder for the upcoming running competition.	mehr trainieren / härter arbeiten
to build resilience	Facing failure in exams helped Sophie build resilience.	Resilienz aufbauen, Widerstandskraft entwickeln
to learn to handle defeat	When Lucas lost the chess match, he learned to handle defeat calmly.	lernen, mit Niederlagen umzugehen
to lead to innovation	Emma's creative project led to innovation in her Science class.	zu Innovationen führen
to become obsessed	Jake became obsessed with his new video game and played for hours every day.	besessen werden
to suffer from anxiety / burnout	Mark felt exhausted and realised he could suffer from burnout if he didn't rest.	unter Angstzuständen / Burnout leiden
to be envious / jealous	Sarah was envious when her friend won the art competition.	neidisch / eifersüchtig sein
to be success-driven	Emmalee is very success-driven and always tries to finish her tasks first.	erfolgsorientiert sein
to be selfish	Kellan was being selfish when he didn't share his snacks.	egoistisch sein

### Positive and negative effects of a competitive society

#### Positive effects of a competitive society

to drive innovation	Jen believes that competition can drive innovation because people try to create new ideas.	Innovation vorantreiben
to promote personal growth	Greta feels that facing challenges at school helps promote personal growth.	persönliches Wachstum fördern
to stimulate economic growth	Strong competition in business can stimulate economic growth in a country.	wirtschaftliches Wachstum anregen / fördern
to increase production	Factories often try to increase production when they want to compete with other businesses.	die Produktion steigern, die Herstellung erhöhen
to reward individual effort and talent	Schools sometimes reward individual effort and talent with prizes or certificates.	individuellen Einsatz und Talent belohnen
to improve people's performance	Playing sports with friends can improve people's performance because everyone tries their best.	die Leistung von Menschen verbessern / steigern

#### Negative effects of a competitive society

to cause stress	Studying for too many exams can cause stress for teenagers.	Stress verursachen
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to increase the divide between different social groups	A very competitive school system can increase the divide between different social groups.	die Kluft zwischen verschiedenen sozialen Gruppen vergrößern
to reduce the emphasis on collaboration and teamwork	When everyone focuses only on winning, it can reduce the emphasis on collaboration and teamwork.	den Fokus auf Zusammenarbeit und Teamarbeit verringern
to prioritise immediate success over long-term progress	Some students prioritise immediate success over long-term progress by memorising instead of understanding.	den kurzfristigen Erfolg über langfristigen Fortschritt stellen
to lead to bullying	Carol noticed that intense competition sometimes leads to bullying in her school.	zu Mobbing führen
to negatively affect one's mental health	Constant pressure to perform well can negatively affect one's mental health.	die psychische Gesundheit negativ beeinflussen
<b>The impact of a competitive society on youth</b>		
to be taken to an extreme	Competition in school can be exciting, but it can also be taken to an extreme if students feel too much pressure.	bis ins Extrem getrieben werden
to lead to increased stress	Studying for many exams every week can lead to increased stress for teenagers.	zu erhöhtem Stress führen
to result in loneliness and depression	Focusing only on winning can result in loneliness and depression when friendships are neglected.	zu Einsamkeit und Depressionen führen
to harm one's relationships and friendships	Tracy realised that always competing with her classmates was starting to harm her relationships and friendships.	Beziehungen und Freundschaften schädigen
to repress one's anxieties	Some students try to repress their anxieties instead of talking to someone about them.	die eigenen Ängste unterdrücken
to pursue one's passion	Even in a competitive school, it's important to pursue one's passion, like painting or music.	der eigenen Leidenschaft nachgehen
to not let failure discourage you	Michael learned to not let failure discourage him after losing a football match.	sich durch Misserfolge nicht entmutigen lassen
to be overwhelmed by the competition	Many young people feel overwhelmed by the competition in exams and sports.	von der Konkurrenz überwältigt sein
<b>The stress of success</b>		
to be able to adapt	Susan had to be able to adapt when her school changed the timetable suddenly.	sich anpassen können
to be able to think for oneself	Tom learned to be able to think for himself instead of always following others' opinions.	selbstständig denken können
to be dedicated	Frank is very dedicated to his music practice and never misses a lesson.	engagiert sein, sich engagieren
to be determined	Daniel was determined to finish the marathon even when he felt tired.	entschlossen sein
to be disciplined	Students need to be disciplined to complete their homework on time.	diszipliniert sein
to be passionate	Mia is passionate about painting and spends hours creating new artwork.	leidenschaftlich sein
to give something back to the community	After graduating, Jack wanted to give something back to the community by volunteering.	der Gemeinschaft etwas zurückgeben
to have cultural understanding	Working abroad helped Sarah to have cultural understanding and respect for local customs.	kulturelles Verständnis haben

to have excellent communication skills	Being a teacher requires you to have excellent communication skills.	hervorragende Kommunikationsfähigkeiten haben
to be polite and respectful	During the meeting, students were polite and respectful to the guest speaker.	höflich und respektvoll sein
to push oneself to the limit	Athletes often push themselves to the limit during training sessions.	sich bis an die Grenze treiben, ans eigene Limit gehen
to show enthusiasm	Teachers appreciate students who show enthusiasm in class discussions.	Begeisterung zeigen
to think critically	Peter learned to think critically when analysing news articles.	kritisch denken
to be ambitious and competitive	Many young professionals are ambitious and competitive in order to succeed.	ehrgeizig und wettbewerbsorientiert sein
to feel nervous and fearful	Maria felt nervous and fearful before her first piano concert.	nervös und ängstlich sein
to get a headache	You might get a headache if you study for long hours without a break.	Kopfschmerzen bekommen / haben
to feel unusually tired	After working extra shifts, Alex began to feel unusually tired.	sich ungewöhnlich müde fühlen
to overthink problems	It is easy to overthink problems when you are under a lot of pressure.	Probleme überdenken, zu sehr über Probleme nachdenken
to feel restless	Scott felt restless during the long meeting and could not sit still.	sich unruhig / rastlos fühlen
to have difficulty falling asleep	Stress about exams made Hannah have difficulty falling asleep.	Schwierigkeiten beim Einschlafen haben
to strive for perfection	Artists often strive for perfection in every detail of their work.	nach Perfektion streben
to sweat	During the intense football match, the players began to sweat heavily.	schwitzen
to have skin problems	Stress can make some teenagers have skin problems like acne.	Hautprobleme haben
to struggle to concentrate	After sleeping for only two hours, Joe was struggling to concentrate on his work.	Schwierigkeiten haben, sich zu konzentrieren
to experience mood swings	Teenagers under pressure can experience mood swings and irritability.	Stimmungsschwankungen haben / erleben
to have a stomach ache	Thinking about the test made Daniel have a stomach ache.	Bauchschmerzen haben
<b>Making challenging choices</b>		
to make the right career decisions	Alan wants to make the right career decisions, so he is thinking carefully about his options.	die richtigen beruflichen Entscheidungen treffen
to help you choose a job that you will find rewarding and do well	Doing an internship can help you choose a job that you will find rewarding and do well.	dir helfen, einen Job zu wählen, der erfüllend ist und in dem du gut bist
to feel more confident and motivated	When Martina improved her skills, she began to feel more confident and motivated.	sich sicherer und motivierter fühlen
to make one's work more interesting and enjoyable	Bernard learned new techniques to make his work more interesting and enjoyable.	die Arbeit interessanter und angenehmer machen
to be proud of one's work	Completing the project successfully made Shelly feel proud of her work.	stolz auf die eigene Arbeit sein
to lead to poor performance and frustration	Not preparing for the exam can lead to poor performance and frustration.	zu schlechter Leistung und Frustration führen
to lose one's job	People who ignore safety rules might lose their job.	den Job verlieren
to need to do additional training	Angela needed to do additional training before she could operate the new machine.	zusätzliche Weiterbildung machen müssen

to be dangerous / risky	Working on the construction site can be dangerous or risky if safety rules are ignored.	gefährlich / riskant sein
to be able to handle real work situations	Internships help students to be able to handle real work situations.	in der Lage sein, reale Arbeitssituationen zu bewältigen
to adapt quickly	Linda had to adapt quickly when the company changed its software system.	sich schnell anpassen
to perform better	Students who organise their study time often perform better in exams.	bessere Leistungen erbringen / abliefern
to contribute to the team	Senad tries to contribute to the team by sharing his ideas during meetings.	zum Team beitragen
to need less supervision and support	Experienced workers need less supervision and support from their managers.	weniger Aufsicht und Unterstützung benötigen
to face uncertainty	Graduates often face uncertainty when they start looking for their first job.	mit Unsicherheit konfrontiert sein
to fear failure / regret	Some teenagers fear failure or regret when choosing which subjects to study.	Versagen / Bedauern fürchten
to lack information / knowledge	It is hard to make good decisions if you lack information or knowledge.	an Informationen / Wissen mangeln, es fehlt einem an Informationen / Wissen
to cope with pressure	Employees must learn to cope with pressure during busy periods.	mit Druck umgehen
to deal with long-term consequences	Choosing a career without thinking carefully can make it hard to deal with long-term consequences.	mit langfristigen Folgen umgehen
to seek advice	Jamal decided to seek advice from his teacher before applying for university.	Ratschläge einholen
to research information	Students should research information about different careers before deciding.	Informationen recherchieren
to set priorities	Ekatarina learned to set priorities so she could focus on the most important tasks first.	Prioritäten setzen
to trust one's intuition	Sometimes it is important to trust one's intuition when making a difficult choice.	der eigenen Intuition vertrauen
to take time	Chad decided to take time before accepting the job offer.	sich Zeit nehmen, lange dauern
to carefully consider and compare the different choices / alternatives	Before moving abroad, Haruto carefully considered and compared the different choices and alternatives.	die verschiedenen Optionen / Alternativen sorgfältig überlegen und vergleichen
<b>Why winning feels so good</b>		
to ace an exam	Leyla was very happy to ace an exam after studying hard for weeks.	eine Prüfung mit Bravour bestehen
to have the urge to win	Many athletes have the urge to win every game they play.	den Drang haben zu gewinnen
to be wired to do something	Humans are wired to seek rewards when they achieve something important.	(dafür) veranlagt sein, etwas zu tun / so programmiert sein, etwas zu tun
to encourage positive feelings	Compliments from teachers can encourage positive feelings in students.	positive Gefühle fördern / unterstützen
to deny something	Roger couldn't deny the excitement he felt after finishing first in the race.	etwas leugnen / abstreiten
to justify one's own desire to do something	Sometimes, people try to justify their own desire to win by saying it motivates them to train harder.	das eigene Verlangen, etwas zu tun, rechtfertigen
to protect oneself from predators	In nature, animals compete for food to protect themselves from predators, which is why winning is important.	sich vor Raubtieren / Angreifern schützen

to cause a person's withdrawal from a group	Being bullied at school can cause a person's withdrawal from a group of friends.	dazu führen, dass sich eine Person aus einer Gruppe zurückzieht
to play a major role in social bonding	Team sports play a major role in social bonding because players work together.	eine wichtige Rolle beim sozialen Zusammenhalt spielen
to trigger chemicals in the body	Exercise can trigger chemicals in the body that make people feel happy and relaxed.	Chemikalien / Stoffe im Körper auslösen

## Unit 9 – The European Union – challenges and opportunities

### Are you European?

to be entitled to live / work in any EU country	If you are European, you may be entitled to live / work in any EU country without many restrictions.	das Recht haben, in jedem EU-Land zu leben / zu arbeiten
to (not) need a work permit	Many Europeans do not need a work permit when they move to another EU country.	(keine) Arbeitserlaubnis brauchen
to recognise one's educational and professional qualifications	In the EU, countries often recognise one's educational and professional qualifications from other member states.	Ausbildungs- und Berufsabschlüsse anerkennen
to abolish internal border controls	The EU decided to abolish internal border controls to make travel easier for citizens.	die Kontrollen an internationalen Grenzen abschaffen
to have a common currency	Some European countries have a common currency, which is called the euro.	eine gemeinsame Wahrung haben
the inconvenience of changing money has disappeared	Thanks to the euro, the inconvenience of changing money has disappeared for many travellers within the EU.	die Unannehmlichkeiten des Geldwechsels sind weggefallen
to be clearly informed of the total price of one's purchase	As a European consumer, you should be clearly informed of the total price of your purchase before you pay.	klar ber den Gesamtpreis eines Einkaufs informiert werden
to be free to choose one's energy supplier	In many EU countries, people are free to choose their energy supplier.	frei den eigenen Energieanbieter wahlen knnen
to no longer dump waste in developing countries	The EU has agreed to no longer dump waste in developing countries.	keinen Mll mehr in Entwicklungslandern abladen / entsorgen
the cornerstone of the EU's long-term climate change policy	Reducing pollution is the cornerstone of the EU's long-term climate change policy.	der Grundstein der langfristigen Klimapolitik der EU
to be part of the defence aspect of the EU's common foreign and security policy	Some European countries choose to be part of the defence aspect of the EU's common foreign and security policy.	Teil des Verteidigungsbereichs der gemeinsamen Auen- und Sicherheitspolitik der EU sein

### Brussels

#### Advantages of being an EU member state

to be able to trade goods and services without extra taxes	EU member states are able to trade goods and services without extra taxes between countries.	Waren und Dienstleistungen ohne zusatzliche Steuern handeln knnen
to have the freedom to live, work and study in any EU country	Citizens have the freedom to live, work and study in any EU country.	die Freiheit haben, in jedem EU-Land zu leben, zu arbeiten und zu studieren
to receive financial support for projects like infrastructure and education	Many regions receive financial support for projects like infrastructure and education from the EU.	finanzielle Untersttzung fr Projekte wie Infrastruktur und Bildung erhalten
to have more power together with other countries in the world	By working together, EU countries have more power together with other countries in the world.	gemeinsam mit anderen Landern mehr Einfluss in der Welt haben
to keep peace and good relationships between countries	One advantage of the EU is that it helps to keep peace and good relationships between countries.	Frieden und gute Beziehungen zwischen den Landern erhalten

#### Downsides of being an EU member state

to have less control over some laws because of EU rules	Some people say that a country can have less control over some laws because of EU rules.	wegen der EU-Regeln bei manchen Gesetzen weniger Kontrolle haben
to pay money to the EU every year	Italy has to pay money to the EU every year, which some citizens see as a disadvantage.	jedes Jahr Geld an die EU zahlen

to face many rules and slow decision processes	Mark believes that EU countries often face many rules and slow decision processes.	mit vielen Regeln und langsamen Entscheidungsprozessen konfrontiert sein
to get different benefits because not all countries get the same help	In countries like Poland, people may get different benefits because not all countries get the same help from the EU.	verschiedene Vorteile erhalten, weil nicht alle Länder dieselbe Unterstützung bekommen
to worry about more people coming to live and work in the EU, which can make jobs and services harder to get	Anna worries about more people coming to live and work in the EU, which can make jobs and services harder to get.	sich Sorgen machen, dass mehr Menschen in die EU kommen, um dort zu leben und zu arbeiten, was es erschweren kann, Jobs und Dienstleistungen zu erhalten
<b>The political power of youth</b>		
to participate in the political process	Many young people today want to participate in the political process by voting and joining campaigns.	am politischen Prozess teilnehmen
the decline of civics education at schools	Some teachers worry about the decline of civics education at schools, as students learn less about politics.	der Rückgang von politischer Bildung / des Politikunterrichts an Schulen
to actively contribute to community and society	Liam chooses to actively contribute to community and society through youth councils.	aktiv zur Gemeinschaft und Gesellschaft beitragen
to reveal that young people today are more politically knowledgeable than the generations before	Recent studies seem to reveal that young people today are more politically knowledgeable than the generations before.	zeigen, dass junge Menschen heute politisch besser informiert sind als frühere Generationen
to be knowledgeable about something	Being knowledgeable about human rights helps people speak up against injustice.	über umfassende Kenntnisse in einem Bereich verfügen
to guarantee women the right to vote	It was important to guarantee women the right to vote so that democracy became fairer.	Frauen das Wahlrecht garantieren / zusichern
to benefit from a deeper understanding of history	Young citizens can benefit from a deeper understanding of history when they discuss political ideas.	von einem tieferen Verständnis der Geschichte profitieren
to be aware of how the nation's political system works	Sofia believes it is important to be aware of how the nation's political system works.	wissen, wie das politische System des Landes funktioniert
to support civic literacy among youth	Many organisations work to support civic literacy among youth through workshops and social media.	politische Bildung bei Jugendlichen fördern
to influence the future of democracy	By getting involved, young people can influence the future of democracy in a positive way.	die Zukunft der Demokratie beeinflussen
<b>A career in politics?</b>		
to serve as / be a councillor	After university, Jared decided to serve as a / be a councillor in his local town.	als Stadtrat/Stadträtin / Gemeinderat/Gemeinderätin tätig sein
to give up on one's dream career	At first, Mirjam did not want to give up on her dream career in politics.	den Traumberuf aufgeben
the culmination of a lifelong dream	For Paolo, becoming a mayor was the culmination of a lifelong dream.	der Höhepunkt eines Lebenstraums
to ease off	After years of hard work, Amina chose to ease off and spend more time with her family.	nachgeben, nachlassen
to help residents through the cost of living crisis	The politicians tried to help residents through the cost of living crisis in their communities.	den Einwohnern/Einwohnerinnen durch die Lebenshaltungskostenkrise helfen

to be desperate	During the election, Leo was desperate because he was not getting enough support.	verzweifelt sein
to face homelessness	Tomislav saw families face homelessness, and he said the situation was horrible.	mit Obdachlosigkeit konfrontiert sein, obdachlos werden
to be unbearable	For Matilda, the public pressure in politics can sometimes be unbearable.	unerträglich sein
to owe something to someone	Yolanda feels she owes something to the people who voted for her.	jemandem etwas schulden
to be demanding	A career in politics is demanding because politicians must work long hours and make difficult decisions.	anspruchsvoll sein, fordernd sein
<b>Young people's rights</b>		
to ensure access to education	Governments must ensure access to education for all young people.	den Zugang zu Bildung sichern / gewährleisten
to take part in decisions that impact young people	Aleksander believes that students should take part in decisions that impact young people at school.	an Entscheidungen beteiligt sein, die junge Menschen betreffen
to be protected from violence / abuse / discrimination	Every child has the right to be protected from violence, abuse and discrimination.	vor Gewalt / Missbrauch / Diskriminierung geschützt sein
to have the right to privacy	Gerome thinks teenagers should have the right to privacy online.	das Recht auf Privatsphäre haben
to face restrictions on one's freedom of speech	In some countries, young people face restrictions on their freedom of speech.	Einschränkungen der Meinungsfreiheit erleben / hinnehmen müssen
to build confidence	Joining a debate club helped Sam build confidence.	Vertrauen / Selbstvertrauen aufbauen
to develop leadership skills	Group projects at school help students develop leadership skills.	Führungsfähigkeiten entwickeln
to encourage social responsibility	Volunteering can encourage social responsibility among young people.	soziales Verantwortungsbewusstsein fördern
to promote equality and justice	Teachers try to promote equality and justice in the classroom.	Gleichheit und Gerechtigkeit fördern
to stand up against bullying	Lily decided to stand up against bullying when she saw a classmate being treated badly.	sich gegen Mobbing einsetzen, gegen Mobbing aufstehen
to include lessons on human rights	The school plans to include lessons on human rights in its curriculum.	Unterrichtseinheiten zu Menschenrechten einbeziehen / anbieten
to discuss current social, political and ethical issues	In class, students discuss current social, political and ethical issues.	aktuelle soziale, politische und ethische Themen besprechen
to create safe spaces for dialogue	Youth centres aim to create safe spaces for dialogue where everyone feels respected.	sichere Räume für Dialog schaffen
to teach conflict resolution skills	Teachers help students by teaching conflict resolution skills.	Fähigkeiten zur Konfliktlösung vermitteln
to promote inclusivity and diversity	School events should promote inclusivity and diversity among students.	Inklusivität und Vielfalt fördern
to be a role model on this issue	As class representative, Daniel tries to be a role model on this issue.	bei diesem Thema als Vorbild dienen
<b>Verb-noun phrases with government, law, election and vote</b>		
to boycott the / a government	Some citizens decided to boycott the government after new unfair rules were introduced.	die / eine Regierung boykottieren / ablehnen
to change the / a government	Voters hope to change the government in the next election.	die / eine Regierung wechseln / verändern

to criticise the / a government	Hina often criticises the government when she disagrees with its decisions.	die / eine Regierung kritisieren
to elect the / a government	People elect a government by voting in national elections.	die / eine Regierung wählen
to form the / a government	After the election, several parties worked together to form a government.	die / eine Regierung bilden
to lead the / a government	Dawson wants to lead the government one day as prime minister.	die / eine Regierung führen
to resign from the / a government	The official chose to resign from the government after his mistakes were revealed.	von der / einer Regierung zurücktreten
to break the / a law	Anyone who breaks the law may face serious consequences.	das / ein Gesetz brechen / verletzen
to change the / a law	Activists are campaigning to change a law they believe is unfair.	das / ein Gesetz ändern
to introduce the / a law	The government plans to introduce a new law next year.	das / ein Gesetz einführen / vorschlagen
to obey the / a law	Citizens are expected to obey the law at all times.	das / ein Gesetz befolgen
to pass the / a law	The government passed the law after a long debate.	das / ein Gesetz verabschieden
to violate the / a law	The company was fined for violating the law.	das / ein Gesetz verletzen
to boycott the / an election	Some groups decided to boycott the election to protest against corruption.	die / eine Wahl boykottieren / nicht an der / einer Wahl teilnehmen
to hold the / an election	The country will hold an election in the spring.	die / eine Wahl abhalten
to lose the / an election	The party leader lost the election and stepped down.	die / eine Wahl verlieren
to stand for election	Randi decided to stand for election in her local area.	bei einer Wahl kandidieren
to win the / an election	The candidate worked hard to win the election.	die / eine Wahl gewinnen
to count (the) votes	Officials stayed up all night to count the votes.	die Stimmen auszählen
to lose (the / a) vote(s)	The proposal failed because it had lost the vote.	die Stimme(n) verlieren
to cast (the) votes	People lined up early to cast their votes.	die Stimme(n) abgeben
to receive (the / a) vote(s)	Estefania was happy to receive many votes from young people.	die Stimme(n) erhalten / bekommen
to win (the / a) vote(s)	The party managed to win enough votes to stay in power.	die Stimme(n) gewinnen

## Unit 10 – Managing projects, delivering results

### A successful career in project management

to work with both public and private sector organisations	Esmerelda enjoys the chance to work with both public and private sector organisations in her role as a project manager.	mit Organisationen aus dem öffentlichen wie auch dem privaten Sektor zusammenarbeiten
to oversee projects	Olivia is responsible for overseeing projects from the initial plan to the final report.	Projekte betreuen, Projekte überwachen, die Projektleitung übernehmen
to focus on integrating advanced technologies	A good project manager needs to focus on integrating advanced technologies to improve efficiency.	den Schwerpunkt auf die Integration moderner / fortschrittlicher Technologien legen
to use specific tools and methods	Amelia trains her team to use specific tools and methods for better project tracking.	bestimmte Werkzeuge und Methoden einsetzen
to discover a communication gap between teams	During the meeting, Noah discovered a communication gap between the marketing and design teams.	eine Kommunikationslücke zwischen den Teams feststellen
to clarify responsibilities	The manager called a session to clarify responsibilities and avoid confusion.	Zuständigkeiten klären
to update the timeline	Aurora had to update the timeline after the client requested changes to the project.	den Zeitplan aktualisieren
better communication structures for future projects	One goal of the review was to create better communication structures for future projects.	bessere Kommunikationsstrukturen für zukünftige Projekte
to assess deadlines	Theodore meets with his team every week to assess deadlines and make adjustments.	Fristen überprüfen / einschätzen
to share one's expertise on project management	Charlotte often speaks at conferences to share her expertise on project management.	die eigene Expertise im Projektmanagement einbringen / weitergeben

### Dos and don'ts of project management

#### Dos of project management

to plan the project clearly from the beginning	Fatima always tries to plan the project clearly from the beginning to avoid confusion later.	das Projekt von Anfang an klar und strukturiert planen
to set realistic goals and deadlines	Adem sets realistic goals and deadlines so the team can complete tasks on time.	realistische Ziele und Fristen festlegen
to communicate regularly with the team	Hanife makes sure to communicate regularly with the team to keep everyone on track.	regelmäßig mit dem Team kommunizieren
to monitor progress and make adjustments when needed	Elijah monitors progress and makes adjustments when needed to stay on schedule.	den Fortschritt überwachen und bei Bedarf Anpassungen vornehmen
to manage risks and solve problems quickly	A good project manager knows how to manage risks and solve problems quickly.	Risiken managen und Probleme schnell lösen
to motivate and support team members	Ava motivates and supports team members so they feel confident in their work.	Teammitglieder motivieren und unterstützen
to keep all stakeholders informed	William keeps all stakeholders informed about the project's progress every week.	alle Interessensgruppen auf dem Laufenden halten
to document important decisions and changes	Harper documents important decisions and changes to make sure there is a clear record.	wichtige Entscheidungen und Änderungen dokumentieren

<b>Don'ts of project management</b>		
to ignore team feedback or concerns	Levi realised it was a mistake to ignore team feedback or concerns because it caused delays.	Rückmeldungen oder Bedenken des Teams ignorieren
to skip planning	You should never skip planning, or the project might run into serious problems.	die Planung überspringen
to set unclear goals	Noah learned that to set unclear goals makes it difficult for the team to know what to do.	unklare Ziele setzen
to avoid communicating with the team	Mustafa failed the project because he tried to avoid communicating with the team.	die Kommunikation mit dem Team vermeiden
to ignore risks or problems until they become serious	A good manager knows not to ignore risks or problems until they become serious.	Risiken oder Probleme ignorieren, bis sie ernst werden
to not trust one's team	Luna's project struggled because she did not trust her team to make decisions.	dem eigenen Team nicht vertrauen
to miss deadlines without explanation	Ben upset the client when he missed deadlines without explanation.	Fristen ohne Erklärung verstreichen lassen
to forget to review and learn from the project after it ends	Eleanor always warns new managers not to forget to review and learn from the project after it ends.	versäumen, das Projekt nach Abschluss auszuwerten und daraus zu lernen
<b>Our school newspaper relaunch project</b>		
to have a tight deadline	Violet realised the school newspaper relaunch project would have a tight deadline before the end of term.	eine knappe Frist / eine enge Deadline haben
to be at risk	The project was at risk when some articles were not ready on time.	gefährdet sein, einem Risiko ausgesetzt sein
to be on track	Suleyman checked the schedule to make sure the project was on track.	im Plan liegen, auf Kurs sein
to keep within budget	Anastasia worked carefully to keep within budget for printing and design costs.	im Budget bleiben
to set clear goals	The team decided to set clear goals for each section of the newspaper.	klare Ziele setzen
to be ahead of schedule	Elizabeth was happy to see that the team was ahead of schedule.	dem Zeitplan voraus sein
to be in charge of	Adel was in charge of coordinating the student writers and editors.	verantwortlich sein für, die Verantwortung haben für
to clearly allocate tasks	Eliana clearly allocated tasks so everyone knew which articles they were responsible for.	Aufgaben klar zuweisen, Aufgaben eindeutig verteilen
to meet deadlines	The team worked hard to meet deadlines for submitting photos and stories.	Fristen einhalten
to avoid scope creep	Ethan reminded everyone to avoid scope creep by focusing only on the planned articles.	eine Ausweitung des Projektumfangs verhindern
<b>Dos and don'ts in business presentations</b>		
<b>Dos in business presentations</b>		
to prepare well	Melek always takes time to prepare well before giving a business presentation.	sich gut vorbereiten
to speak clearly	Selim tries to speak clearly so that everyone can understand his ideas.	klar und deutlich sprechen
to use visuals	Emily uses visuals like charts and slides to explain her points more easily.	visuelle Hilfsmittel einsetzen, mit visuellen Materialien arbeiten
to stay on topic	Penelope makes sure to stay on topic during her presentation to avoid confusion.	beim Thema bleiben

to make eye contact	Asher makes eye contact with the audience to keep them interested.	Blickkontakt herstellen
to engage one's audience	Zoe asks questions to engage her audience and make the presentation interactive.	das Publikum einbeziehen, das Publikum aktiv mitnehmen
to ask for feedback	After the presentation, James always asks for feedback to improve next time.	um Feedback bitten
to not repeat oneself	John tries to not repeat himself, so the presentation stays clear and concise.	sich nicht wiederholen
<b>Don'ts in business presentations</b>		
to read from one's notes / slides	Avery tried not to read from her notes / slides, so the presentation sounded more natural.	von seinen Notizen / Folien ablesen
to speak too quickly / quietly	Luca reminded himself to not speak too quickly or quietly during the meeting.	zu schnell / zu leise sprechen
to panic if you make a mistake	It is important to stay calm and not panic if you make a mistake in front of the audience.	in Panik geraten, wenn man einen Fehler macht
to be too casual	Abigail knew she should not be too casual, even though the meeting was informal.	zu locker / lässig auftreten
to be too predictable	Owen planned some surprises in his slides to not be too predictable.	zu vorhersehbar sein
<b>Creating impactful business presentations</b>		
to be monotonous or sleep-inducing	A presentation that is monotonous or sleep-inducing can make the audience lose interest quickly.	monoton oder einschläfernd sein
to capture someone's attention	Using a surprising fact at the beginning helps capture someone's attention immediately.	jemandes Aufmerksamkeit gewinnen / auf sich ziehen
to lack creativity	If a presentation lacks creativity, even the most important information can seem boring.	an Kreativität mangeln
to (not) be very original	The presenter was not very original, so the audience quickly lost interest.	(nicht) besonders originell sein
to connect with a company / product / service	Showing how the topic connects with a company / product / service can make the presentation better.	eine Verbindung zu einem Unternehmen / Produkt / einer Dienstleistung aufbauen
to be convincing	Providing clear examples and data can be convincing for the audience.	überzeugend sein
to be credible	The presentation was credible because it provided a lot of facts and figures.	glaubwürdig sein
to become infectious	Enthusiasm in your voice can become infectious, encouraging the audience to engage.	ansteckend wirken, Begeisterung verbreiten
to leave a lasting impression	Ending with a strong story or memorable quote can leave a lasting impression on listeners.	einen bleibenden Eindruck hinterlassen
<b>Phrasal verbs with get</b>		
to get together	Every Saturday, my friends like to get together at a café.	sich treffen, zusammenkommen
to get behind on	If you get behind on your homework, it can be very stressful.	in Verzug geraten, (zeitlich) hinterherhinken
to get over	It took Mila a long time to get over her problems at work.	über etwas hinwegkommen, sich erholen von

to get by	Even with a small salary, he manages to get by each month.	zurechtkommen, über die Runden kommen
to get off	We will get off at the next stop, so be ready to leave.	aussteigen, losfahren
to get away with	Some students try to cheat, but they rarely get away with it.	mit etwas davonkommen
to get down to	Let's get down to work and finish this project today.	sich an etwas machen, ernsthaft an die Arbeit gehen
to get around	The team found a way to get around the problem and finish the project on time.	herumkommen, umgehen
to get on with	Despite the noise, Isla tried to get on with her studying.	mit jemandem auskommen, weitermachen mit
<b>Presenting your school at a school fair</b>		
to provide state-of-the-art technological tools and equipment	Our school is proud to provide state-of-the-art technological tools and equipment for every classroom.	moderne technologische Werkzeuge und Ausstattung bereitstellen
to organise outdoor activities and field trips	Every term, teachers organise outdoor activities and field trips for all students.	Outdoor-Aktivitäten und Exkursionen organisieren
to feature a relaxing area with comfortable seating, game consoles and flat-screen TVs	Visitors will notice that the school features a relaxing area with comfortable seating, game consoles and flat-screen TVs.	einen Entspannungsbereich mit bequemen Sitzgelegenheiten, Spielekonsolen und Flachbildfernsehern bieten
to offer a well-equipped gym	Some private schools offer a well-equipped gym for sports and exercise.	ein gut ausgestattetes Fitnessstudio anbieten
to provide after-school clubs	The school provides after-school clubs for music, art and drama.	Nachmittagsangebote anbieten
to visit museums / go to the theatre / concerts regularly	Students visit museums, go to the theatre and attend concerts regularly as part of their learning.	regelmäßig Museen besuchen / ins Theater / zu Konzerten gehen
to offer the chance to do internships abroad	Some students are offered the chance to do internships abroad and gain valuable experience.	die Möglichkeit bieten, Praktika im Ausland zu absolvieren
to provide the opportunity to take part in competitions	Our school provides the opportunity to take part in competitions on almost any subject.	die Gelegenheit bieten, an Wettbewerben teilzunehmen
to ensure a nutritious and well-balanced canteen service for students	The school ensures a nutritious and well-balanced canteen service for all students.	eine nahrhafte und ausgewogene Cafeteria / Schulkantine für die Schüler/innen sicherstellen
to offer language exchange programmes	Teachers offer language exchange programmes so students can practise foreign languages with partners abroad.	Sprachaustauschprogramme anbieten
to cooperate with local / international companies and businesses	We cooperate with local and international companies to give students real-world experience.	mit lokalen und internationalen Unternehmen zusammenarbeiten
to be able to adapt to changes	Staff are trained to be able to adapt to changes in technology or teaching methods.	sich an Veränderungen anpassen können
to demonstrate career opportunities for students	The fair will demonstrate career opportunities for students through workshops and guest talks.	Schülern/Schülerinnen berufliche Möglichkeiten aufzeigen

## Unit 11 – Exploring the impact of globalisation

### Speaking about globalisation

to connect the world / people from different countries	The Internet has been a great way to connect the world / people from different countries.	die Welt / Menschen aus verschiedenen Ländern verbinden
to learn about different cultural traditions	Amy learned about different cultural traditions when she moved to Europe.	über verschiedene kulturelle Traditionen lernen
to increase trade around the world	Globalisation helps to increase trade around the world.	den weltweiten Handel steigern
companies can sell their products worldwide	Thanks to the new bill, companies can sell their products worldwide.	Unternehmen können ihre Produkte weltweit verkaufen
to create new job opportunities	The factory created new job opportunities for the people who lived in the town.	neue Arbeitsplätze schaffen
countries grow economically	Through increased trade, countries grow economically, improving people's lives.	Länder wachsen wirtschaftlich
to help technology spread faster	The Internet is a tool that can help technology spread faster.	Technologie zu einer schnelleren Verbreitung verhelfen
to increase pollution	Globalisation can also contribute to increased pollution because of how much material gets shipped.	die Umweltverschmutzung erhöhen
jobs might be outsourced to other countries	Sometimes companies need to reduce costs, which means jobs might be outsourced to other countries.	Arbeitsplätze könnten in andere Länder ausgelagert werden
to lead to unfair payment of workers	Some parts of the world may have weak labour laws, which leads to unfair payment of workers.	zu unfairer Bezahlung von Arbeitnehmern/Arbeitnehmerinnen führen
big companies take over smaller ones	If big companies take over smaller ones, customer choice can be significantly reduced.	große Unternehmen übernehmen kleinere (Unternehmen)

### Speaking about global citizenship

to (not) trust one's leaders	In difficult times, citizens sometimes find it difficult to trust their leaders.	Führungspersonen (nicht) vertrauen
to make the right decisions for the planet	To protect future generations, both governments and people need to make the right decisions for the planet.	die richtigen Entscheidungen für den Planeten treffen
to be scared about the future of our planet	A lot of young people are scared about the future of our planet.	Angst um die Zukunft unseres Planeten haben
to promote change	The movement wanted to promote change in their city.	Veränderungen fördern
to find like-minded peers to discuss ideas	A lot of online groups just want to find like-minded peers to discuss ideas and share perspectives.	gleichgesinnte Menschen finden, um Ideen zu diskutieren
to feel a sense of belonging	The environmental group Charlie joined helped him feel a sense of belonging in society.	ein Gefühl der Zugehörigkeit empfinden
to advise someone to do something	Teachers often advise their students to do something about issues important to them.	jemandem raten, etwas zu tun
to talk about one's fears	Open conversations make it easier to talk about one's fears without feeling judged.	über Ängste sprechen
to be aware that we are all connected	Global challenges remind us to be aware that we are all connected and share the same Earth.	sich bewusst sein, dass wir alle miteinander verbunden sind
to respect different cultures / opinions	Peace depends on our ability to respect different cultures / opinions.	verschiedene Kulturen / Meinungen respektieren

to question stereotypes	Critical thinking allows you to question stereotypes.	Stereotype hinterfragen
to use the Earth's resources fairly	Elizabeth reminded the politician that he should fight for people to use the Earth's resources fairly.	die Ressourcen der Erde gerecht nutzen
one's actions might affect others	In an interconnected world, one's actions might affect others, even in faraway places.	das eigene Handeln könnte andere beeinflussen
to support fair trade products / ethical brands	Many customers choose to support fair trade products / ethical brands in order to help workers around the world.	Fair-Trade-Produkte / ethische Marken unterstützen
to speak out against discrimination / inequality	A lot of teens want to speak out against discrimination / inequality.	sich gegen Diskriminierung / Ungleichheit aussprechen
to understand global problems	Education is essential because we need to understand global problems before we can solve them.	globale Probleme verstehen
to think critically	People need to think critically if they want to change the world.	kritisch denken
to be open-minded	I think she is open-minded because she travelled a lot as a teen.	aufgeschlossen sein
to make a difference to the world	Many young people want to make a difference to the world through social change.	etwas in der Welt bewirken
to recycle waste	The government should encourage people to recycle waste more.	Müll recyceln
to reduce waste	Anyone can reduce waste if they just change a few daily habits.	Müll reduzieren
to participate in protests / campaigns for human rights	Ordinary citizens may want to participate in protests / campaigns for human rights.	an Protesten / Kampagnen für Menschenrechte teilnehmen
to volunteer in one's community to help people in need	Luke was proud to volunteer in his community to help people in need.	sich in der eigenen Gemeinschaft ehrenamtlich engagieren, um Menschen in Not zu helfen
to be a member of a large global community	Jake now works for the <i>United Nations</i> because he wants to be a member of a large global community.	Mitglied einer großen globalen Gemeinschaft sein
to be aware of other cultures	Travelling and education at least help people to be aware of other cultures.	sich anderer Kulturen bewusst sein
to take an active role in the community	For a society to function, people need to take an active role in the community.	eine aktive Rolle in der Gemeinschaft übernehmen
to broaden one's horizons	You should broaden your horizons and travel more.	den Horizont erweitern
to be passionate about political / civic involvement	Leigh is passionate about political / civic involvement in her community.	sich leidenschaftlich für politisches / gesellschaftliches Engagement einsetzen
to get the right mindset	Personal development begins when people learn to get the right mindset for change.	die richtige Einstellung entwickeln
to promote lifelong learning	Schools should try to promote lifelong learning.	lebenslanges Lernen fördern
to offer workshops	The community organisation offered workshops to educate the local population.	Workshops anbieten
<b>Talking about e-commerce and online returns</b>		
to deliver a package every other day	Delivery services are often required to deliver a package every other day, which increases traffic.	jeden zweiten Tag ein Paket liefern

to overorder	My aunt tends to overorder when she shops online.	zu viel bestellen
to be addicted to online shopping	Online platforms have made people addicted to online shopping.	vom Online-Shopping abhängig sein
to buy the same item in different sizes / colours	Free shipping means that people often buy the same item in different sizes / colours so they can decide which one to keep later.	denselben Artikel in verschiedenen Größen / Farben kaufen
to fill shopping carts with things we don't need	It's really tempting for people to fill shopping carts with things we don't need.	Warenkörbe mit Dingen füllen, die wir nicht brauchen
to try things on	I never shop online because I like to try things on before I buy them.	Dinge anprobieren
to get free shipping	If I buy one more item, I get free shipping.	kostenlosen Versand erhalten
to be returned to the retailer	If something you bought disappointed you, it should be returned to the retailer immediately.	an den Händler/die Händlerin zurückgeschickt werden
to be in mint condition	I think products should be in mint condition before they can be resold.	in einwandfreiem Zustand sein
to take a picture of the item and check its condition	If customers want to return something, companies may ask people to take a picture of the item and check its condition before they send it back.	ein Foto des Artikels machen und seinen Zustand überprüfen
to be marked down	Damaged products may be marked down before they are sold.	reduziert werden
to be inspected for quality	The coat was inspected for quality before it was sent back.	auf Qualität geprüft werden
to be repackaged and resold as new	If an item is repackaged and resold as new, people should know about it.	neu verpackt und als neu wiederverkauft werden
to be sold in bulk to third-party retailers	Goods that cannot be sold individually can be sold in bulk to third-party retailers.	in großen Mengen an Dritt-anbieter/innen verkauft werden
<b>What happens with online returns?</b>		
returned clothing ends up in landfills	He hates that returned clothing ends up in landfills most of the time.	zurückgeschickte Kleidung landet auf Mülldeponien
to send returned items to discount partners	To reduce losses, companies may send returned items to discount partners.	zurückgesendete Artikel an Discount-Partner/innen weiterleiten
to go directly to the next shopper	Sometimes returned items are not damaged and can go directly to the next shopper.	direkt zum nächsten Käufer/zur nächsten Käuferin gehen
to be donated to charities / second-hand stores	Some companies give back and their items are donated to charities / second-hand stores.	an Wohltätigkeitsorganisationen / Secondhand-Läden gespendet werden
to be recycled / repurposed	Damaged products may be recycled / repurposed rather than thrown away.	recycelt / wiederverwertet werden
<b>Why are clothes returned?</b>		
to not fit properly	The pants did not fit properly, so she returned them.	nicht richtig passen
to be damaged	The backpack was damaged, so he received a full refund.	beschädigt sein
to change one's mind after purchasing	She often changes her mind after purchasing something big.	es sich nach dem Kauf anders überlegen
to not meet one's expectations in terms of quality	Lucia never shops at that store anymore because it did not meet her expectations in terms of quality.	in Bezug auf die Qualität nicht den Erwartungen entsprechen

<b>How to reduce the number of online returns</b>		
to get something in return	Many people expect to get something in return if they stick with the same brand.	etwas zurückbekommen
to provide detailed size guides	It's important for online shops to provide detailed size guides for their clothes.	detaillierte Größentabellen bereitstellen
to charge return fees	The CEO decided that the company should charge return fees on most of their products.	Rücksendekosten berechnen
to offer virtual fitting tools	Some brands offer virtual fitting tools to help customers.	virtuelle Anprobe-Tools anbieten
to promote sustainable shopping habits	The plan aimed to promote sustainable shopping habits among customers.	nachhaltige Einkaufsgewohnheiten fördern

## Unit 12 – Workplace and career ambitions

### Workplace key terms

coworking space	Mehtap enjoys working in a coworking space because it is flexible and social.	Coworking-Space, gemeinschaftlicher Arbeitsraum
homeoffice	Lucia prefers her homeoffice for quiet work and video meetings.	Homeoffice, Arbeiten von zu Hause
open-plan office	An open-plan office helps employees communicate more easily, but it can be noisy.	Großraumbüro, offenes Büro
private office	Kemal asked for a private office to focus on his projects without distractions.	Einzelbüro, privates Büro

### The ideal work setting

#### Pros of working in an office

to access office resources and equipment	Working in the office allows employees to access office resources and equipment easily.	auf Büroressourcen und -ausstattung zugreifen
to build professional relationships	Peroz enjoys going to the office because it helps him build professional relationships.	professionelle Kontakte aufbauen, berufliche Beziehungen pflegen
to attend meetings in person	Attending meetings in person can make communication clearer and faster.	an Besprechungen persönlich teilnehmen
to collaborate easily with colleagues	Latife finds it easier to collaborate with colleagues when everyone is in the same office.	eine reibungslose Zusammenarbeit mit Kollegen/Kolleginnen ermöglichen, gut mit Kollegen/Kolleginnen kooperieren
to separate work from home life	Having a regular office helps people separate work from home life and relax after work.	Arbeit und Privatleben voneinander trennen

#### Cons of working in an office

to follow strict office hours	Many employees find it difficult to follow strict office hours every day.	feste Bürozeiten einhalten
to have less flexibility in breaks	Gamze sometimes complains that she has less flexibility in breaks than when working from home.	weniger flexible Pausen haben
to deal with office distractions	Willow needs to deal with office distractions like phone calls and coworkers chatting.	mit Ablenkungen im Büro umgehen
to manage office politics	Vukan has learned how to manage office politics carefully to keep strong relationships.	mit Büro- bzw. Unternehmenspolitik umgehen

#### Pros of working from home

to have more control over your daily schedule	Working from home gives you more control over your daily schedule compared to an office.	mehr Kontrolle über den eigenen Tagesablauf haben
to avoid time spent commuting to the office	One benefit of working from home is to avoid time spent commuting to the office each day.	die Zeit für den Arbeitsweg ins Büro vermeiden / einsparen

#### Cons of working from home

to miss social interaction	Sometimes employees working remotely miss social interaction with colleagues.	sozialen Austausch vermissen
to face distractions at home (like family or household tasks)	Lazar struggles to face distractions at home, such as family or household tasks.	zu Hause Ablenkungen ausgesetzt sein (z. B. durch Familie oder Haushaltsaufgaben)

to have difficulty staying motivated without direct supervision	Some people have difficulty staying motivated without direct supervision.	ohne direkte Aufsicht Schwierigkeiten haben, motiviert zu bleiben
<b>Pros of working a coworking space</b>		
to collaborate on interesting projects	At the office, you can collaborate on interesting projects with your team.	an interessanten Projekten zusammenarbeiten
to network and build professional connections	Attending meetings in person helps you network and build professional connections.	Netzwerke aufbauen und berufliche Kontakte knüpfen
to meet new people from various industries	Gil can meet new people from various industries because they all share a coworking space.	neue Leute aus verschiedenen Branchen kennenlernen
to share ideas and get inspired	Brainstorming sessions are useful to share ideas and get inspired.	Ideen austauschen und sich inspirieren lassen
to have a flexible and dynamic work environment	A coworking space can provide a flexible and dynamic work environment.	ein flexibles und dynamisches Arbeitsumfeld haben
<b>Cons of working a coworking space</b>		
to deal with different work habits and schedules	Managers sometimes need to deal with different work habits and schedules in the office.	mit unterschiedlichen Arbeitsgewohnheiten und -plänen umgehen
to struggle with limited personal space	In an open-plan office, some employees struggle with limited personal space.	Schwierigkeiten haben, mit begrenztem persönlichem Raum zurechtzukommen
to have less privacy for confidential work	Private conversations are difficult when you have less privacy for confidential work.	weniger Privatsphäre für vertrauliche Arbeiten haben
to face competition or conflicts with others	Working closely with others can sometimes mean you face competition or conflicts with others.	mit Konkurrenz oder Konflikten mit anderen konfrontiert sein
to get distracted by noise or conversations	Simeona often gets distracted by noise or conversations in the open office area.	durch Lärm oder Gespräche abgelenkt werden
<b>Workplace truths and challenges</b>		
to check one's phone	It is normal for employees to check their phone during short breaks.	das Handy überprüfen, aufs Handy schauen
to find the noise unbearable	Some people find the noise unbearable in an open-plan office.	den Lärm als unerträglich empfinden
to suit different kinds of work	Many young people develop a wide range of skills to suit different kinds of work and keep their career options open.	für verschiedene Arten von Arbeit geeignet sein, unterschiedlichen Arbeitsarten gerecht werden
to meet an employee's needs	Good managers try their best to meet an employee's needs wherever possible.	auf die Bedürfnisse von Mitarbeitenden eingehen
to have different work habits	Teams often have members who have different work habits and routines.	unterschiedliche Arbeitsgewohnheiten haben
to involve employees in the workplace design process	The company decided to involve employees in the workplace design process for better results.	Mitarbeitende in die Gestaltung des Arbeitsplatzes einbeziehen
to feel unheard and undervalued	Staff can feel unheard and undervalued if communication is poor.	sich nicht gehört und nicht wertgeschätzt fühlen
to provide a supportive and inclusive workplace culture	A good manager works hard to provide a supportive and inclusive workplace culture.	eine unterstützende und inklusive Unternehmenskultur bieten
to recognise individual differences	Leaders should recognise individual differences to help everyone work effectively.	individuelle Unterschiede anerkennen

<b>Factors influencing satisfaction in employment and education</b>		
to contribute to a more enjoyable school experience	Fun activities can contribute to a more enjoyable school experience for everyone.	zu einem angenehmeren Schulerlebnis beitragen
to develop social skills	Students join clubs and sports teams to develop social skills.	soziale Fähigkeiten entwickeln
to participate in class discussions	Teachers encourage pupils to participate in class discussions to improve learning.	an Klassendiskussionen teilnehmen
to have a sense of belonging	Feeling included in school events helps students have a sense of belonging.	ein Zugehörigkeitsgefühl haben
to improve one's well-being	Regular breaks and outdoor activities can improve one's well-being.	das eigene Wohlbefinden verbessern
to encourage a healthy school-life balance	The principal works hard to encourage a healthy school-life balance for students.	eine gesunde Balance zwischen Schule und Privatleben fördern
to provide an inclusive atmosphere	Classrooms are designed to provide an inclusive atmosphere for all learners.	eine unterstützende und inklusive Atmosphäre bieten
to offer career counselling	The school offers career counselling to help students make important decisions.	Berufsberatung anbieten
to ensure that students have a reasonable amount of homework	Teachers try to ensure that students have a reasonable amount of homework each week.	dafür sorgen, dass die Schüler/innen eine angemessene Menge Hausaufgaben haben
to create quiet study zones	Libraries and study rooms are created to provide quiet study zones.	ruhige Lernbereiche einrichten
to introduce peer mentoring programmes	Some schools introduce peer mentoring programmes to support younger students.	Peer-Mentoring-Programme einführen
<b>Achieving success in the future job market</b>		
dropout rate	Schools try to reduce the dropout rate by supporting students who struggle.	Abbrecherquote, Schulabbrecherquote
to have a strong determination to succeed	Slavka has a strong determination to succeed in her chosen career.	den festen Willen haben / fest entschlossen sein, Erfolg zu haben
to do an apprenticeship	Many students choose to do an apprenticeship to gain practical work experience.	eine Lehre machen
to be impressed by someone's talent and ambition	Employers are often impressed by someone's talent and ambition during interviews.	vom Talent und Ehrgeiz von jemandem beeindruckt sein
to pursue a university education	Stanislav decided to pursue a university education to improve his career prospects.	ein Hochschulstudium anstreben / absolvieren
to run a social enterprise	Some graduates want to run a social enterprise that helps local communities.	ein Sozialunternehmen leiten / führen
entrepreneur	Being an entrepreneur requires creativity, hard work and patience.	Unternehmer/in
to be in high demand	IT specialists are currently in high demand across many industries.	stark nachgefragt sein, sehr gefragt sein
<b>Future career goals and concerns</b>		
to be working in a job related to ... ( <i>field</i> )	Marinko hopes to be working in a job related to History.	in einem Beruf arbeiten, der mit ... ( <i>Bereich</i> ) zu tun hat
to run one's own business	Boban dreams of running his own business after gaining enough experience.	ein eigenes Unternehmen führen, ein eigenes Geschäft betreiben
to be working in a leadership role	Delilah wants to be working in a leadership role within the next five years.	in einer Führungsposition arbeiten
to have a degree / certificate in	Tomaso plans to have a degree / certificate in computer engineering before applying for jobs.	einen Abschluss / ein Zertifikat in ... haben

to specialise in ... ( <i>field / branch</i> )	Hannah would like to specialise in marketing and digital media.	sich auf ... ( <i>Bereich / Branche</i> ) spezialisieren
to (not) worry about job security	Certain young professionals try not to worry about job security too much.	(keine) Sorgen um die Arbeitsplatzsicherheit haben
to stay flexible	It is important to stay flexible when new technologies change the workplace.	flexibel bleiben
to learn new skills	Students should aim to learn new skills that will help in their future careers.	neue Fähigkeiten / Fertigkeiten erlernen
to find meaning in one's work	Many people want to find meaning in their work, not just money.	Sinn in der eigenen Arbeit finden
to adapt to changes in the job market	Job seekers need to adapt to changes in the job market to stay competitive.	sich an Veränderungen auf dem Arbeitsmarkt anpassen
to improve one's ... ( <i>time-management / speaking / presentation / discussion</i> ) skills	Josie is taking an online course to improve her presentation skills.	die eigenen ( <i>Zeitmanagement / Sprech- / Präsentations- / Diskussions-</i> ) Fähigkeiten verbessern
to develop a better understanding of something	Isaac read industry reports to develop a better understanding of the job market.	ein besseres Verständnis für etwas entwickeln
to keep a positive mindset	Even during tough times, it is important to keep a positive mindset.	eine positive Einstellung bewahren
to seek challenges	Adrijana always tries to seek challenges that will help her grow professionally.	Herausforderungen suchen
to be concerned about something	Gabriel is concerned about the high competition in his chosen field.	sich Sorgen / Gedanken um etwas machen
to stay calm	During stressful situations at work, Claire tries to stay calm.	ruhig bleiben
to focus on finding a solution	Cvijan focuses on finding a solution rather than worrying about problems.	sich darauf konzentrieren, eine Lösung zu finden
to learn how to handle difficult situations from someone	Ruslana hopes to learn how to handle difficult situations from her mentor.	von jemandem lernen, wie man mit schwierigen Situationen umgeht
problem-solving allows you to ...	Problem-solving allows you to deal with unexpected challenges efficiently.	Problemlösungsfähigkeiten ermöglichen es dir, ...
being a good problem-solver is vital / essential because ...	Being a good problem-solver is essential because it helps you succeed in any career.	ein guter Problemlöser / eine gute Problemlöserin zu sein, ist entscheidend / wichtig, weil ...